

The Coastal Resiliency Action Committee
MEETING MINUTES - TUESDAY, JUNE 23, 2020, 4:00 P.M.

In accordance with the Governor's Order Suspending Certain Provisions of the Open Meeting Law, G. L. c. 30A, § 20, relating to the 2020 novel Coronavirus outbreak emergency, **the June 23, 2020 public meeting of the Coastal Resiliency Action Committee shall be physically closed to the public to avoid group congregation.**

Alternative public access to this meeting shall be provided in the following manner:

1. The meeting will be televised via Falmouth Community Television.
2. Real-time public comment can be addressed to the Coastal Resiliency Action Committee utilizing the Zoom virtual meeting software for remote access. This application will allow users to view the meeting and send a comment or question to the Chair via the Chat function. Submitted text comments will be read into the record at the appropriate points in the meeting.
 - a. Zoom Login instructions:
 - i. Instructions and the meeting link for this specific meeting can be found at the following web address: <http://www.falmouthmass.us/CoastalResiliency>
 - ii. Please plan on 10-15 minutes of preparation time to log in though it may be less if you have previously used Zoom on the device you will use to access this meeting.
3. Additionally public comments may be sent in advance of the meeting to concom@falmouthma.gov at **least 5 hours prior** to the beginning of the meeting. Documents and audio or video files may also be submitted via email. Submitted email comments and documents will be made a part of the meeting record and may be read into the record, summarized or displayed during the meeting at the discretion of the chair.

Present: Charles McCaffrey, Chair
Melissa Freitag, Vice-Chair
Jamie Mathews
Andrew Ashton
Paul Dreyer
Ed Schmitt
Jennifer Lincoln, Conservation Commission Administrator

Mr. McCaffrey opened the meeting at 4:00 p.m.

Ms. Lincoln explained the Chat function to attendees (two) who may have questions or comments for the Committee members.

Mr. McCaffrey: We have not been able to meet for more than three months. As you all know our report was due to the Select Board on May 20th. I have spoken with Megan Braga and asked that the Committee be extended for four months with the report due in mid-October. We will

continue under that assumption. We will have to be very strict with our meeting schedule and will meet every 2nd and 4th Tuesday at 4:00 p.m. from July through October.

Status of Surf Drive Study

The Study has been extended and we are working with the Woods Hole Group (WHG) to have them extend their contract by July 15th. I will be meeting with Elise LeDuc on the 28th about keeping the project moving forward. We should be holding a public meeting by the end of July but we're not sure we can meet.

Mr. Schmitt: Maybe we could meet on the beach.

Ms. Lincoln: We thought of that. But can we only have 10 people? We may have to keep that open-ended.

Ms. Freitag: Are the attendee's media?

Ms. Lincoln asked the attendees to clarify if they were media.

Karen Hunter (Falmouth Enterprise) is one of the attendees.

Report Outline and ongoing discussions

Mr. McCaffrey: WHG has started work with Bob Shea using the State model to assess risk to private development in Falmouth. Again we will need one or two public meetings like we did with the Surf Drive project. We need that work to proceed because we need the data for our report. They have said that it will cost several thousand dollars to do the work.

Ms. Freitag: We were supposed to stop on June 30th.

Ms. Lincoln: We signed an extension with the State.

Mr. McCaffrey: We need to continue to work to develop our report. I sent the members an outline (4 pages) a few months ago. I suggest you start putting your ideas, information and suggestions in the appropriate place in the outline. When all that is gathered we can start writing the narrative.

Ms. Lincoln: I asked the State to continue the extension to the end of October and they gave us until June of 2021.

Mr. McCaffrey: Put your ideas down around the topics in the outline. At the next meeting we'll see where we need the most input.

Mr. Dreyer: There are Town reports from 10-12 years ago that are concise and brief. Should we use them for the summary report?

Mr. McCaffrey: I believe we need appendices. We need to provide educational material to the Select Board and the people of the Falmouth. It may be 20 to 25 pages.

Mr. Dreyer: There needs to be a balance between what people can understand and how it is written.

Mr. McCaffrey: We have to keep in mind who our audience is but it is primarily the Select Board.

Ms. Lincoln: It must also be a guiding document for Department Heads, i.e. DPW. The Town will be looking at projects along the coastline.

Mr. McCaffrey: We want it to be used.

Ms. Freitag: An Executive Summary would be more likely.

Mr. McCaffrey: We can always edit it back. Don't worry about the length.

Mr. Dreyer: I was trying to do research on one thing for the Committee but Town Hall was consumed with opening the restaurants.

Mr. McCaffrey: We should review the words of the Zoning Board.

Ms. Lincoln: I will be re-grouping with Elise LeDuc on Thursday. I will get you the information on the Capital Improvement Fund for the next meeting.

Update on FY21 MVP Action Grant- applied for by Amy Lowell

Ms. Lincoln: Amy Lowell (Wastewater Superintendent) is going to apply for an Action Grant to remove and re-locate the Trunk River sewer main. Charlie and I spoke to Amy about using \$31,000 to \$32,000 of our Coastal Resiliency Action Grant for a match when she submits her grant request.

Mr. McCaffrey: We reviewed the application and made some suggestions which were included in the grant request.

Ms. Freitag: Do we need to take a vote on giving the \$31,000 to \$32,000?

Mr. McCaffrey: They are not actually given to her. They are being used as a match.

Ms. Freitag: Did our Committee get another \$100,000 at Town Meeting?

Mr. McCaffrey: That was passed at the November Town Meeting.

Ms. Lincoln: Appropriation is made through the Capital Plan where it is called Coastal Resiliency. There is \$200,000 for various projects in it. We will put in another request at the November Town Meeting.

Ms. Freitag: That request for \$100,000 will be for the next 5 or 10 years, correct?

Ms. Lincoln: Correct. I'll get the exact figure for the next meeting.

Mr. Andrews: Who authorizes the disbursement of funds?

Mr. McCaffrey: The Select Board.

Mr. McCaffrey: Is the sewer application concerned with the Bike Path? There needs to be a separate study to determine its long term existence.

Mr. Andrews: Was the Bike Path part of the Surf Drive project?

Mr. McCaffrey: Yes, but not with the sewer feasibility study. We will vote on the March 10th minutes at the next meeting. It would be helpful if the draft minutes were resent to the members.

Mr. Andrews: I've heard of a number of projects in Town. It was in the paper that a new revetment was installed on the bike path which is wrong. We are not asked about any of these things.

Ms. Lincoln: The revetment was passed by the Conservation Commission a couple of years ago.

Mr. McCaffrey to Ms. Lincoln: What is the status of the widening of the inlet at Bourne's Pond?

Ms. Lincoln: There was a MEPA review done in late March or early April, but I haven't seen anything since. I will check with Jim McLoughlin. Once they go through MEPA they will file with Conservation.

Ms. Freitag: Does MEPA allow public comments?

Ms. Lincoln: Yes.

Ms. Freitag: Then we could give them our comments.

Mr. McCaffrey: We could do that through the Select Board. It would be fine to advise the Select Board on our thoughts about the project.

Mr. Mathews: What's the downside of having a letter from the Committee re the project?

Ms. Freitag: When it gets to the Conservation Commission we can make a recommendation through them to the Select Board.

Mr. McCaffrey asked if there were any attendee's comments.

Ms. Lincoln: No comments.

Ms. Freitag: Move to adjourn.

Mr. Mathews: Second.

Mr. McCaffrey: Melissa Freitag, aye; Jamie Mathews, aye; Andrew Ashton, aye; Ed Schmitt, aye, Charles McCaffrey, aye. Unanimous, so moved.

The meeting adjourned at 4:36 p.m.

VOTE MINUTES

The minutes of 3/10/2020 will be voted at the next meeting.

Respectfully submitted,

Susan Cronin, Recording Secretary