

SCHOOL COMMITTEE: POLICY SUBCOMMITTEE MEETING

Present: School Committee
Terri Medeiros; Andrea Thorrold; Meghan Fleck;
Melissa Keefe; and Jim Hardy, MASC
District Administration
Lori Duerr, Sonia Tellier, and Anne Barnes

Absent: None

Public: Tracy Chorches; Jennifer Edwards

Date: Monday, March 30, 2020

This meeting was conducted virtually via Zoom.

1. Review and Approve Minutes
There were no suggested revisions to the draft minutes from the four previous meetings: October 28, 2019; November 25, 2019; January 12, 2020; and January 27, 2020. All minutes were approved and subsequently forwarded for posting.
2. Continue Comprehensive Policy Review: Previously Held Programs
 - ✓ Discuss JJA: Student Organizations
Student clubs are not solely sourced from curriculum programming. Members questioned whether the policy is broad enough. Members previously recommended adopting MASC version and also agreed to add “or activities program” to the model policy language along with the statement “consistent with the mission of the school.”
 - ✓ Discuss JLCA: Physical Examination of Students
Questions arose during the read related to whether there are instances when Body Mass Index (BMI) should not be recorded. Members reviewed 105 CMR 100.200, and it was noted that the District reports the aggregate to the Department of Public Health (DPH). Parents/Guardians are the only people who can see individual results. “Prior notification” and “opt out” were added to the language, and “Body Mass Index” is spelled out at the first reference to BMI as it’s noted here in the minutes.
 - ✓ Discuss BHE: Use of Electronic Messaging by School Committee Members
Upon reading, no updates were recommended. Falmouth had two policies; the older policy had not been removed when a newer version was developed. Recommendation was to keep the current Falmouth policy, which mirrors the MASC model policy language.
 - ✓ Discuss EB: Safety Program
Highlighted changes were noted, and there is a new paragraph referencing the Comprehensive Emergency Management Plan (CEMP). Members questioned whether the District physician is needed on the committee. Nurses and the Director of Student Services are members; that was deemed sufficient. With adoption of ALICE, psychological safety is being addressed. Occupational safety, which had been removed from the policy, was reinstated.
 - ✓ Discuss IJOC: Volunteer Program
Deleted the phrase “contained herein for regular staff” and changed “CORI” to “background checks.”
 - ✓ Discuss JLCD: Administering Medicines to Students
Members agreed to delete the last sentence from the first paragraph. It was noted that only the school nurse/substitute nurse is authorized to administer medications. A member asked what would happen in the case of a nurse absence on the date of a scheduled trip. The District would seek to contract with an agency; if unable to do so, the trip would be cancelled. It was noted that nurses go on overnight trips and that in the case of high school trips there are some instances when students can self-administer.
 - ✓ Discuss KI: Visitors to Schools
Members added a cross-reference to IHBAA: Observations of Special Education Programs and changed “strongly discouraged” to “not allowed.” Members also deleted the word “Because” and started the sentence with “The.” No other changes to the version amended by principals were suggested.
3. Other: Upcoming Information
 - ✓ Next Meeting Date is TBD

Respectfully Submitted by,

Sonia L. Tellier
Assistant Superintendent

Anne Barnes
Assistant Director of Special Education