

Falmouth Public Library Minutes for March 10, 2020

Meeting of the Board of Library Trustees

Falmouth Public Library, Trustees Room, 300 Main Street,
Falmouth, MA 02540

Present: Trustees Jenifer Alai, Kathryn Elder, Margaret Finnell, Judith Fenwick, Lindsay Hopewood
Linda Collins, Library Director
Jennifer Woodward, Assistant Library Director

Guests: Len Miele

Absent: Sylvia Szulkin, Kathie Mount

1. Meeting was called to order at 6:46 by the chair
2. No public comments. Two requests for use of the library lawns were considered.
 - a) North Falmouth Village Association fundraiser.
Motion was made by Lindsay Hopewood to allow the North Falmouth Village Association to use library lawn August 3, 2020 from 5-7 PM.
Seconded by J. Fenwick
Unanimously approved
 - b) Falmouth Turkey Trot – Justin Androkonis
Motion was made by J. Alai to allow use of the library lawn for a Turkey Trot 5K race staging area November 26, 2020 8AM-11:45 AM.
Seconded by L. Hopewood
Unanimously approved
3. Reports from Library Support Groups
 - a. Report of the Friends of Falmouth Library by Len Miele that a new newsletter has gone out describing several interesting Joy of Learning classes. New officers have been elected and J. Fenwick agreed to attend the Friends' Annual Meeting as the Board of Library Trustees' representative.
 - b. Judy Fenwick reported for the Support Fund that changes have been made to the bylaws reducing the number of directors to 11 and sitting Trustees to 2.

4. Secretary's Report and Approval of Minutes – Kathy Elder

Motion to approve February 2020 minutes as amended made by M. Finnell

Seconded J. Alai

Unanimously approved

5. Treasurer's Report – Margo Finnell reported on new programs supported by the Trustees, and recent donations. Public access computer leases are paid for through March with funds from the Trustees' budget. No changes have been made to investments at this time.

A handout was provided of the Trustees FY2020 budget and the FY2019 Trustee Expense Report for 7/1/2018-June 30, 2019.

Motion was made by L. Hopewood to approve the treasurer's report including the Trustees' annual budget for FY2020

Seconded by J. Alai

Unanimously approved

6. Library Director's Report –The project to replace shelving at East Falmouth branch was described. A committee was formed including J. Alai from the Trustees to work on the strategic plan. They will meet 3 Monday nights in the next few months led by consultant Ruth Kowal. The Trustees will discuss the strategic plan as a board at the May 12 meeting. A handout of the library's FY2021 town operating budget was discussed. Staff computers are not in this budget but are covered with state aid.

Motion was made by M. Finnell to approve the FPL operating budget for FY 2021 for \$2,138,934.

Seconded by K. Elder

Unanimously approved

7. Assistant Director's Report – Jennifer Woodward presented an extension of the summer hours of the main branch pending Town Meeting approval of the FY2021 budget. A fourth day of the Falmouth Eats program at East Falmouth will also go forward. All open positions have been filled at the main branch including a teen librarian.
8. Vice Chair's Report – J. Fenwick discussed the fact that the Trustees are the only elected town board without paid staff to record minutes. She will discuss this with the town. Establishment of an annual calendar was discussed. The previous strategic plan will be provided before the April meeting.
9. Committee Reports:
 - a. Building and Grounds – L. Hopewood reported that a new tree will be planted on Earth day to replace the one that came down and moving the air foil sculpture is being investigated.
 - b. J. Fenwick reported that the Policy Committee would like to revise the bylaws for Falmouth Public Library and will work to bring recommended amendments to the April meeting.

10. Ongoing Business from Prior Meetings: More dedicated custodial service is needed at the main branch and Linda will discuss this with the Assistant Town Manager.

Motion to adjourn at 8:28 PM by J. Alai

Seconded by M. Finnell

Unanimously approved

Handouts:

FY 2021 FPL Town Budget summary

FY 2019 Trustee Expense Report

FY 2020 Trustees' Budget