

**COMMUNITY PRESERVATION COMMITTEE MINUTES**  
**FEBRUARY 13, 2020**

MEMBERS PRESENT: Acting Chair and Finance Officer Paul Glynn; Clerk Michael Stone; John Druley; Steve Patton; Annie Dean; Peter Walsh; Robert Brown  
ALSO PRESENT: Carole Sutherland; Sharon Gay; Selectman Sam Patterson  
ABSENT: Russell Robbins; Sandy Cuny

DOCUMENTS FOR DISCUSSION AND REVIEW:

Draft Warrant Articles and LOA Special Condition  
Project Updates  
January 9<sup>th</sup> draft minutes

**PUBLIC COMMENT: None**

**2020 APRIL TOWN MEETING WARRANT ARTICLES:**

Carole Sutherland stated that the draft warrant articles were approved in January and have been reviewed by the Finance Director and Town Manager. She explained that members will be voting on the Recommendations and Explanations as presented.

On the motion of Steve Patton, seconded by Peter Walsh, the committee VOTED: to waive the reading of each recommendation and explanation into the record.

Article 41 (Shining Sea) has a revised explanation offered by Sandy Cuny. She recommended that the first sentence in the explanation should begin: "The total cost of the engineering project is \$694,000." The remainder of the explanation remains as presented. She felt that Town Meeting should know what the total cost of the project will be.

On the motion of Steve Patton, seconded by Peter Walsh, the committee VOTED: to approve the Recommendations and Explanations for the Warrant Articles, as presented, including the change made in Article 41.

**2020 APRIL TOWN MEETING DRAFT PROJECT LOA SPECIAL CONDITIONS:**

Acting Chair Paul Glynn advised the LOA's have to be signed before Town Meeting. Sharon and Carole developed the Special Conditions. The April 2020 Town Meeting projects will require liaisons to be assigned.

On the motion of Robert Brown, seconded by Peter Walsh, the committee VOTED: to waive the reading of them into the record, but review them one by one for any proposed changes.

Liaisons were named for the following projects:

Little Pond Conservation Area - Russell Robbins

Nye Park Tennis, Pickle ball and Basketball Courts - Steve Patton

Upper Childs River Restoration – Steve Patton  
Shining Sea Bikeway - Michael Stone  
Guv Fuller Field – Robert Brown  
Shivericks Pond -Sandy Cuny/Robert Brown

On the motion of Robert Brown, seconded by Paul Walsh, the committee VOTED: to add the following: “Project is to be constructed in accordance with the American with Disabilities Act and Massachusetts Architectural Access Board Rules and Regulations.”

Bay View Cemetery – Peter Walsh  
Historic Resources Inventory - Annie Dean  
Edwards Marks Historic Structures Report - Annie Dean  
Trotting Park Baseball Field Complex - Robert Brown

This municipal project will provide the funding for planning services only.for the three baseball fields The study will not involve construction plans nor will they be considered as bid documents.

On the motion of Michael Stone, seconded by Paul Walsh, the committee VOTED: to approve the LOA’s and Special Conditions. as presented, noting the two changes.

**ACTIVE PROJECT UPDATES;**

Carole Sutherland distributed the current Open Projects list noting that 4 projects have been closed. She advised the Cape Housing Institute project requires a new liaison. Steve Patton offered to liaison the project. The Wicks House Rehabilitation and Historic Structures report will require an amendment change in the completion date.

**CHAIRMAN’S REPORT: None**

**ADMIN/CONSULTANT REPORT: None**

**FINANCIAL REPORT:**

Finance Officer Paul Glynn reported the following bills have been approved for payment:

- Guv Fuller Field Rehabilitation - CDM Smith \$12,000
- Woods Hole Library Stonework Repointing - - \$1,705.00 (10% Retainage related to PR
- Wicks House Historic Structures Report and Real Ell Rehabilitation – Building Conservation Associates, Inc -\$5,185.00
- Upper Childs River/Farley Bog Restoration - Inter-Fluve Phase 3 Design/Engineering - \$17,349.08
- Oyster Pond Environmental Trust - Invasive Species Plant Removal – Phase 2 - \$1,200.00

**APPROVAL OF JANUARY 9, 2020 MINUTES:**

Robert Brown offered a change in the minutes to reflect the following: “Bob Brown asked about the meeting ,applications schedule timelines and whether

they could be extended to a later date. The applications can be amended after filing, if necessary.”

On the motion of Michael Stone, seconded by Peter Walsh, the committee **VOTED:** unanimously to approve the January 9, 2020 minutes as amended.

There being no further business, the meeting adjourned at 7:15 PM to meet again on Thursday, March 12, 2020 at 6:00 p.m. in the Civil Defense Room in Town Hall.

Submitted by: Mary J. Little, Recording Secretary