

**TOWN OF FALMOUTH**  
**BOARD OF SELECTMEN**  
**Meeting Minutes**  
**MONDAY, JANUARY 13, 2020**  
**SELECTMEN'S MEETING ROOM**  
**TOWN HALL**  
**59 TOWN HALL SQUARE, FALMOUTH, MA 02540**

Present: Megan English Braga, Chairperson; Doug Brown, Vice Chair; Susan Moran; Doug Jones; Sam Patterson.

Others present: Julian Suso, Town Manager; Peter Johnson-Staub, Assistant Town Manager; Frank Duffy, Town Counsel; Irie Mullen, Associate Town Counsel.

1. Call to Order by Chair English Braga at 7 p.m.
2. Pledge of Allegiance
3. Recognition
4. Announcements
  - Mr. Brown announced that the Martin Luther King Day breakfast at the Seacrest hosted by No Place for Hate will be held on Monday morning at 8 a.m. and tickets may be purchased at the No Place for Hate website.
  - Pending Road Closure of John Parker Road will occur in the near future and Mr. Suso will get the word out once the dates are confirmed. This will be for work that is part of the Coonamessett River restoration.
  - Shellfish closure announcement in the packet read by Chair English Braga: Area SC12.3 does not meet the criteria based on water quality. As a result the below defined area, including Green Pond North will be closed to the taking of all shellfish as of 1/14/2020. Questions may be directed to the Shellfish Warden. Mr. Johnson-Staub had correspondence with the Shellfish Warden today; this is an unusual closure and has to do with large gathering of birds in the water, including people feeding birds, and the impact on the water quality.
5. Public Comment

Debra Siegel, West Falmouth, is concerned about the West Falmouth Fire Station closure. The residents were told union rules would preclude a single staffed station, but she believes there are enough staff. Two people working together is preferable to one person; however one firefighter can perform CPR, administer oxygen, stop bleeding, and may begin to extinguish fires by themselves. She does not understand the rush to close the station before a replacement is built. A station on Sandwich Road, does not meet the criteria. Read the Falmouth Fire Department mission statement.

Leonard Johnson, Wild Harbor Road, asked if the asbestos issue was affected the three water breaks on the road in the last few months. What is the explanation of amount of asbestos and what does it mean. After the water mains repaired on Woods Hole Road, was there testing done on the impact. When was the hydrant at Waterside Drive last tested?

**SUMMARY OF ACTIONS**

1. Licenses
  - a. Application for Change of Manager of an All Alcoholic Common Victualler License – DJ's Holdings, Inc. d/b/a DJ's Family Sports Pub, 872 Main Street, Falmouth

John Carlin was present with his parents Dennis and Eithne Carlin, principals of DJ's holdings.

John Carlin has been the full time manager since 2014 and is seeking to take over the restaurant.

Mr. Jones reminded that Mr. Carlin, as manager, is responsible for violations that may occur.

**Mr. Jones motion approval. Second Ms. Moran. Vote: Yes-5. No-0.**

- b. Application for Change of DBA and Change of Manager of an All Alcoholic Common Victualler License – Infinite Dynamic, LLC d/b/a Bear in Boots Burger Bar, 285 Main Street, Falmouth

Kate Rickard, Owner of Bear in Boots. She started the business with her husband, he stepped away from the business and it is being transferred to her name. Hours of operation will be Wednesday and Thursday 4 p.m.-close; Friday and Saturday noon -9p.m. During the summer they will be open 6-7 days per week from 12 p.m. to 12 a. m.

**Mr. Jones motion approval. Second Ms. Moran. Vote: Yes-5. No-0.**

- c. Application for Change of Manager of an All Alcoholic Common Victualler License – 99 Restaurants of Boston, LLC, 30 Davis Straits, Falmouth

This will be carried over to the next meeting and Mr. Suso will ask for representative from the business be present.

- d. Approve Application for Six (6) Special One-Day All Alcohol Liquor Licenses – Falmouth Theatre Guild – Highfield Theater, 58 Highfield Drive, on Friday, Saturday, and Sunday, January 17, 18, 19, 24, 25 and 26, 2020

**Mr. Jones motion approval. Second Ms. Moran. Vote: Yes-5. No-0.**

- e. Approve Application for a Special One-Day All Alcohol Liquor License – Falmouth Theatre Guild – Highfield Theater, 58 Highfield Drive, on Friday, February 14, 2020

**Mr. Jones motion approval. Second Ms. Moran. Vote: Yes-5. No-0.**

2. Administrative Orders

- a. Approve Eversource Energy Petition to Install two (2) 4“ Conduits and Two (2) Handholes on Pond Road, Northeast of South Road

Recommended by the Engineering Department.

**Mr. Patterson motion approval. Second Ms. Moran. Vote: Yes-5. No-0.**

- b. Approve Eversource Energy Petition to Install two (2) 4“ Conduits and on South Road, West of Pond Road

**Mr. Jones motion approval. Second Ms. Moran. Vote: Yes-5. No-0.**

- c. Vote to Approve Certification of Estimated Summer Resident Population as of July 10, 2020

Mr. Suso has received certification from the Falmouth Clerk that the estimated 2020 seasonal population will be 84,378 effective 7/10/2020.

**Mr. Jones motion approval. Second Mr. Patterson. Vote: Yes-5. No-0.**

- d. Vote Real Property Assurance Regarding John Parker Road Culvert Replacement Project – U.S. Natural Resources Conservation Service

This is recommended by Town counsel and Mr. Suso explained that this is a requirement by federal funding agencies that the Town Counsel affirm the Town controls all the property on which this will be replaced.

**Ms. Moran motion approval. Second Mr. Patterson. Vote: Yes-5. No-0.**

- e. Vote to Authorize Letter of Support for Rep. Jennifer E Benson’s Bill (HB2810), An Act to Promote Green Infrastructure and Reduce Carbon Emissions

Ms. English Braga explained that the BOS has been asked for a letter of support. The BOS has received several emails from community members who did not want the BOS to vote in favor of this due to the potential affect on homeowners and builders.

Mr. Patterson is in favor of this and noted that this a difficult challenge to address greenhouse effect. This technique is the best way to allocate responsibility and pay for remediation efforts that the scientific community knows we need to do. Any bill in this form is subject to much review at the State level.

Mr. Brown is not ready for the government expansion needed to manage this and it creates another layer of bureaucracy. He does not yet understand all of the ramifications.

Ms. Moran is in favor because we have to make our support and direction to the legislature clear; it will be debated and it needs to start somewhere. By signing onto this letter and showing support for the concept it will start the ball rolling in a positive way. Appreciates the Energy Committee's support for this.

Mr. Jones believes if we do not step forward, we are in trouble because the federal government is not doing as good a job as they should.

Chair English Braga is in favor and noted it will go through debate, several iterations are likely, and she would rather see them start the process.

**Ms. Moran motion to authorize Second Mr. Patterson. Vote: Yes-5. No-0.**

Public Comment:

Mark Finneran explained that this bill will cost each household \$790 per year and top out over \$1500 per year. We are contemplating a \$ 0.17 cent gas tax as well for the same reason. Both are too much. People have a hard enough time affording to live on Cape Cod, how much will this affect people trying to live here affordably? There have been two other times when the climate has warmed; Roman and Medieval warming periods. This is more political science than real science and suggests thinking harder before supporting this because of the cost to each household.

Mr. Jones is convinced by every scientist he has talked to that we are in serious trouble and scientists have proven that.

Chair English Braga recommends people review the bill for themselves rather than just a summary.

Sam Patterson noted scientists have tracked warming periods, but trucks and cars are a new phenomenon with increased carbon dioxide increases.

Mr. Finneran noted that this is cyclical, he does not believe this is settled science. We are paying 3.5% on utility bills that helps to fund the Cape Light Compact's program providing people 75% off any improvements to their property. This is too much.

Mr. Brown read in bill, the rebates will favor low income people, but done on tax return.

Rich Bradley, Precinct 7, asked if a survey done by the BOS about how the townspeople feel about this? Chair English Braga explained that a petition like this is handled in this way, not by a survey to the Town. Mr. Bradley asked if the Town wants to take that stance, how about converting everyone over to battery powered vehicles and once the Town has seen the cost, they may have a different stance on it. Mr. Brown and Chair English Braga noted that they have already put those type of things in the yearly budget.

Terri Jewett asked to put on the ballot. Chair English Braga explained they do not do that, however it could on a warrant on Town Meeting. They are voting this tonight.

Mike Heylin, Clifford Lane, asked of the emails from those in Town, what was the input. Chair English Braga explained that 3-4 emails asked the BOS not to vote for this, one was from a group in favor of this. Mr. Heylin said that the BOS is supposed to do the will of the people and asked if it would make sense to wait for more public feedback.

Mr. Jones feels the BOS is to make decisions with the information they have from various sources and what he feels the Town wants him to do. He also does research on his own.

Chair English Braga noted the BOS is elected to set policy, it is not popularity contest, they do not make decisions based on a few people. The BOS addresses items on the agenda by doing research, hearing from people, and then making the decision. If majority of people do not like the decision, then they may address this during the election every three years.

Mr. Heylin noted of those who reached out BOS do not want this and he sees no harm in having a public forum. Mr. Jones believes he is representing the vast majority of people's view point.

Chair English Braga noted many people are advocating on issue of carbon pricing, greenhouse regulation, and many have advocated to this response.

## **BUSINESS**

### **1. Status/Update on Water Division Asbestos Concrete Pipe Issue**

Steve Rafferty, Water Superintendent

The contractor will dispose of the asbestos beginning this Wednesday and taking several days. Employees have completed the Asbestos remediation training, meter readers will not attend and one other staff will attend.

Shipping container received, it will be lined with sheeting, complete order should be received this week and installed by staff. Going forward, this container will be used for storage. The Town will contract with a licensed asbestos abatement firm to pick up the stored asbestos material monthly.

They have set up a sampling program and provided a summary of what they know about asbestos and health risk. Safe limit of fibers and maximum containment level are published by the U. S. Environmental Protection Agency (EPA) in the Code of Federal Regulations. The MA Department of Environmental Protection (DEP) mandated distribution system sampling program, sampling is done for crystal like fibers, 6 types of asbestos. The fibers are counted, any sample that returns includes sensitivity of the sample, what has been detected, and the possible range of how much off in either direction. He has reviewed historical records, 3 done in 2004 Green Acre Rd., E Falmouth and W. Falmouth fire stations; each case it was a non-detect. In April 2013 East Falmouth tap was tested, result was non-detect. Current DEP next sampling date is the second quarter 2022. In response to the question raised regarding Long Pond water contamination Mr. Rafferty set up sampling, he sampled Long, Mares, and Crooked Pond. Looked at where the asbestos pipe is in the system, selected 2 sites that water had gone through the most asbestos pipes by Woods Hole Yacht Club, end of Seacoast Shores, and Waterside Drive. None were established sampling stations in the DEP program. The regular schedule is every 3 years. They got samples on 12/10/19, results back 1/6/2020. The results were read: raw water Long Pond detection limit 520,000 no detection, Crooked Pond was the same, Mares Pond detection limit of 200,000 no detect. What is in Long Pond is similar to other ponds and no indication the pipe storage affected Long Pond. Also tested the finished sample, non-detected. Non-detect near Woods Hole Yacht Club; end of Seacoast Shores was in large range. Waterside Drive detected fibers, confidence limit reviewed. With that information, he contacted the DEP about the way they tested, what their regulations say, and what the plan would be moving forward. The DEP concerned a non-representative sample because it was from hydrants, not the drinking water from faucets. They submitted samples from distribution system, not the results from the pond sampling. DEP suggested follow up sampling from sample taps. Mr. Rafferty explained they then went to all Fire Stations with sample taps and find a tap on the Wild Harbor end. Samples were done this morning and sent to the laboratory with a two week turnaround. This means that the regulations say if exceed their regulations, this must be reported to the DEP within 7 days. They made submittal within the 7 day window. The next round will be results for what we are actually drinking, send to the State, and find out if in the Tier Two, if so than the Town may be required to send notice to all system users.

Chair English Braga noted that the DEP said the hydrants are not representative of the water we drink, they recommended to test from the taps.

Mr. Rafferty reviewed the use of asbestos in the pipes, and price was cost competitive and in 1950's-70's many growing communities used this material.

Falmouth has 360 miles of pipe, 144 miles are asbestos cement and installed 1950s-1970s. There are cast iron and asbestos main on Wild Harbor Rd., he will check on which they were having issues with.

When a water main breaks, they isolate the area, and are conscious about the location of the break. They flush the water until there is a good clean flow out the hydrant.

MCL=maximum contaminant level.

If in the future it is needed, a warning would be issued regarding possibly adverse affect with gastrointestinal tumor issues, he did not see a warning towards pregnant women.

The MCL's are to be conservative and protect public health. Inhalation of asbestos is not good, there is no direct link between ingestion and known cancers.

Public Comment:

Leonard Johnson: if the pipe in Wild Harbor Road is iron pipe, why is the reading off the chart? Mr. Rafferty would not speculate the cause right now, DEP was concerned that flushing hydrant is moving large body of water along the sides of pipe.

Mike Heylin, Clifford Lane, noted at the 12/9/19 Meeting:

Mr. Rafferty said they purchased shipping container with abatement contractor and contractor will line it. Now he says a worker will do it? Why have the worker do the job that he said contractors would do?

Mr. Rafferty uses particular model saw, DEP and OSHA he asked about the saw and if it provides the water flow and pressure to abate the fiber from getting in the air? Is the saw still being used and why?

PH control is used on their pipes, the water through the pipes should not be coming apart, then Mr. Rafferty said there are millions of asbestos pipes in the water, asbestos does not leach into the ground. Now comments on scouring of said pipe in Wild Harbor caused this. When getting water sample from hydrant, how much is the hydrant being opened?

Newspaper quoted Mr. Rafferty that the public should not be overly cautious, today says they should be. Mr. Rafferty had recommended a carbon filter if the public were concerned, according to Mr. Heylin the carbon filter will not remove the carbon or asbestos.

Mr. Rafferty said plan was for contractor to line the container, the expense in paying abatement contractor in doing the lining was significant, so he wanted to buy the material and have staff do the lining. Staff are able to line the container. Two saws used by the Town are the appropriate saws to use for asbestos concrete pipe. Mr. Rafferty noted asbestos cement, if acidic water, it could react with metal pipes and asbestos pipes, but we have PH control, so he does not believe that is an issue. Effect of scouring or not is an open question. To use the hydrant, they open the hydrant to about 300 gallons or so per minute. Mr. Rafferty invited Mr. Heylin to observe opening of hydrant. You get brown water, then clear, then trickle it to get a sample. Scouring is a new possibility because of the concern raised by the DEP when sampling hydrants.

Mr. McConarty, Interim Director Public Works, attended ATC asbestos class, they use wet chain saws, ATC has tested these saws multiple models and they are fine to use without a respirator or Tyvek. We have respirators and Tyvek suits.

Mr. Heylin asked if the saw that is used needs water source and if it is a gravity source or being pressurized into the saw?

Mr. Rafferty said that historically they put water into plastic pail elevated above the saw. Based on recent concerns, looking to modify it to add more pressure; they will use less water.

Mr. Rafferty explained that he and the supervisors have worked through the reporting and documentation requirements, those records are retained by the Town for 2 years. Zero tolerance policy implemented, they will document what they have done, what they have for asbestos they double bag and label. They had water main break after Xmas, asbestos pipe, no asbestos needed to be removed, they put a steel band around it, but did all paperwork, got emergency asbestos number, even though no asbestos was removed.

Mr. Heylin commented that this is a health concern, carbon filters do not work, should use reverse osmosis filters, and he recommends the Town pay for anyone in Wild Harbor who had to have a home asbestos test because of the lack of management and oversight, the cost of which should come out of the salaries of those in charge. People have to live with the fear of long term effect. Children in this Town should be drinking 3 liters of water a day, if these numbers are right and 1 in a million people get benign polyp, it is not worth it. He feels the BOS and staff keep making excuses. Falmouth does not have clean drinking water and he would like to know the historical test results.

Chair English Braga said that the results from last round of testing will be provided to the public.

Mr. Brown feels that Mr. Rafferty is taking this more serious and to test fire hydrants at end of the line is above the expectation. Mr. Rafferty put himself at risk to find out what was happening.

Mr. Rafferty noted the DEP testing needs to be done by a person with operating license, his staff does the sampling and he confers with them.

Terry Juret (phonetically) asked what the BOS do and accused the Town Manager of not doing his job. Chair English Braga noted they set the policy for the Town. The BOS sets policies, elected by townspeople who are able to vote. The BOS does not oversee the day to day staffing, the Town Manager does that. Chair English Braga did not agree with summation of what Ms. Juret was saying, this has been going on for years. Problem with asbestos pipes and fact they were not stored has been addressed and going to be abated. In regards to water quality; the Town never had a problem with asbestos in water until the fire hydrant reading that the DEP asked the Town to redo. The BOS did not know how the pipe was being stored. Mr. Suso first learned it was stored out of DEP regulations at the time it was revealed publicly.

Mark Finneran, Precinct 6, asked how asbestos gets into a pond? Mr. Rafferty explained that he looked back at records available, looking for past samples, found some past samples, he believes they are supposed to test every 3 years, he has asked the DEP and laboratory for past samples. He found 2004 and 2013, there may be more and he is trying to get those records. Mr. Rafferty provided the detection limits; asbestos is a naturally occurring material, present in sands, there has been asbestos in brake linings, unknown how a water body would trap it. All three samples were non-detects. Mr. Finneran asked about the Seacoast Shores Sample, the hydrant laboratory reported back fibers, the detection limit was under the contaminant level. In 2013 when Mr. Finneran spoke to the DEP, Jim McLaughlin told him they had also mandated the Town directionally flush the water system by August 2018; most Towns do that yearly. As of today, a complete directional flushing since 2013. When will the flush be done and had it been done, we would not have gotten this bad sample. When will the directional flushing be done?

Mr. Rafferty explained that Directional flushing program being done, flushing in spring and fall. The entire system has not been flushed, most all southern peninsulas, Sippewissett, up towards North Falmouth, and hope to flush up to Bourne line. Mr. Rafferty has a color coded map with the plan outlined. If the BOS wishes to do it yearly, he can present to the BOS the resources that will be needed.

Mr. Heylin asked about last summer, fire on Maravista and house total loss. The fire hydrant closest did not work. If the hydrant was faulty, would flushing have prevented that and saved that home? Chair English Braga tabled that for an answer from Chief Small.

Mr. Heylin has seen some hydrants with locks on them; if you have a hydrant on your street and not being maintained, your house could fall down.

Mr. Rafferty explained that as part of the program, been operating hydrants, they do not have all hydrants working and they will find that hydrants are not working. When they find a bad hydrant, they fix it; they

are few and far between. If someone concerned about a hydrant, call the DPW, they will add it to the list, and it will be checked.

Mark Finneran, recommended all hydrants be serviced every 5 years and directional flushing yearly. The last time the hydrant on his property, 98 Grand Ave., was flushed was 28 years ago. When they replaced the water main, it has been constricted to 3 inches. First thing in the morning he gets the smell of chlorine, indicates high rate of chlorination.

## 2. Solid Waste Advisory Committee Recommendations

Chair English Braga read the recommendations from the committee and responses. IQ kit, implementation date subject to staffing. Linda Davis, Chair, said the requirement for the kit is personnel, doing survey of areas in Town, preparation work in what to put in trash and recycling, monitor results, and then help the community do things right. That connects to their request for solid waste manager for which a part time position is recommended to 2021 budget; if approved, once that position is filled, that person can organize part of the IQ kit.

Ms. Davis met with Peter McConarty, the IQ kit cannot be implemented for this spring, though some committee members have been doing surveys along with Mark Finneran.

Chair English Braga noted the data the Solid Waste Committee members have been collecting, this will be helpful for this person to look at.

Move forward with drafting bylaw, approved by BOS, for April Town Meeting warrant. Mr. Johnson-Staub noted that Mr. McConarty drafted the bylaws, need to talk with Health Director, and dialogue with BOS; could be a town meeting bylaw or Board of Health (BOH) bylaw.

The committee has improved communication and cost effectiveness of print media needs to be assessed. The committee has worked on a flyer that could go out with the water bill so all would be on notice and pay attention to the flyer they receive. Zachary Ellis is eager to work with FCTV on programs to do trash right.

Encourage more Town personnel to attend more DEP workshops on zero waste. The Town may have staff attend based on their availability, the part time position may be able to do this. Ms. Davis said this Wednesday at Barnstable's quarterly meeting, the MA DEP will be talking about grants and monies available.

Prepare for 2022 for municipal solid waste pickup contract. Staff will evaluate these issues as part of the process of the new bid. Ms. Davis said they need better recycling bins, which can be worked into the contract. A suggestion was that all contracts with anyone who carries any kind of waste be looked at.

Review subsequent waste management plans including streamlining computer system at the gate, swap shop, and contract monitoring of materials. Software used will need to be replaced, there are no health issues at the trailer, and monitoring is not a priority. Mr. Johnson-Staub and Mr. McConarty crafted the working of this response. Mr. McConarty is looking to do multiple projects up there, other structural items need to be done, including the wall where the dumpsters are, trailer into a building, and software system once looked at once the building is done. Software system up there was created in house, there are other systems out there that would automatically update.

Waste and recycling plan for events such as weddings will be done. When people apply for permit, this will be addressed and also look at the single use plastic ban.

The Solid Waste Manager position is in the proposed 2021 budget.

Ms. Davis is very happy for these changes.

Mr. Finneran explained that the recycling rate runs about 70%, stop with plastic bags into recycling.

Anything that resembles a string or rope.

Allen Robinson, surveys have found 63% curbside recyclables of 200 homes, 63% are doing it perfectly. 21% are not perfect due to plastic bags, the bags get tangled in the machinery and so those bags are tossed out at the facility.

3. Vote to Adopt FY2021 Budget and Submit it to the Finance Committee

The BOS reviewed budget at the last meeting, asked questions, any further questions to Ms. Mullen. Mr. Brown asked if there is room for increases in collective bargaining for police officer base pay. This may be addressed during union contract negotiations, Mr. Suso explained that they monitor the market to affirm the pay is competitive in the market, which is not a barrier. There are other barriers to effectively get police officers, including civil service, detail pay system for those officers interested. As they embark on next process they will determine if their pay is competitive and bring other proposals that may alleviate the difficulties. Potentially bringing a bylaw forward that could go to Town Meeting to remove the Town from civil service system to speed up the process, which might open doors for individuals put off by the civil service system and are interested in becoming public safety officers. If, after bargaining, they need to increase the budget, which can be addressed in the fall.

Ms. Mullen noted establish a wage pattern can be hard to talk about it now as they are trying to negotiate. Article set aside in this budget for negotiating wage increases, along with the fire station.

Charles McCaffrey, President of the West Falmouth Library and Bob Pelletreau, President of the Woods Hole Library would like an increase appropriations. They get donations, fundraising events, facility rentals, and have strategic plan to increase the income to expand the collection and program offerings. They want to take full advantage of the improvements to the library. The budget represents about 8% of their operating income. Currently budgeted for \$19,000, would like to raise it to \$25,000.

Ms. Mullen explained that they look at all other requests, she suggests the Finance Committee vet out the budget and ask questions. Since there was no request, she recommends adopting the budget as it is now, but contacting the Chair of the Finance Committee and discussing it with the two gentlemen.

Mr. Patterson would like this request to be vetted. Ms. Mullen explained that the budget was increased, then put into the library line item budget because it is a pass through. This is a private library and policy; funding private libraries would be good topic for strategic planning session.

Ms. Moran said it makes sense this be considered by the Finance Committee. Chair English Braga recommended reaching out to the Chair and that they would like to present this to them.

**Mr. Patterson motion approval and pass along to the Finance Committee. Second Mr. Jones. Vote: Yes-5. No-0.**

4. Annual Committee Report – Affirmative Action Committee

Joanne Treistman and Patricia Oshman, Co Chairs, introduced the Affirmative Action Committee members present. They have a lot of input and much going on in the community. Since June 2019, involved in Fred Douglas' speech for Cape Verdean Day, working toward the museum at the Emerald House. Attended NAACP annual meeting, promoted Journey of the Light Movie at Cape Cod Community College talking about origins of the communities from long ago and appreciate diversity of our population. Attend speak outs in the community, underrepresented groups, Mashpee committee in February, Falmouth Racial Justice Book Group, Barnstable County Human Rights Breakfast, and the No place for Hate bystander training, which was of great interest in making people feel safe and welcome here. A sophomore student at Sturgis sits in on the meetings. Listen Up community meeting with School Committee and Woods Hole Diversity Committee Thursday 1/30/2020 6-7 p.m. at FRS., students will present during the day for the school and public at night. On 2/29/2020, celebrating Amelia Cabral who was important for independence of Cape Verde, the author of a book on this subject will be here. Citizen Petition to reinstate the Affirmative Action Outreach Officer position, which is vacant. Sandy Silva has been working on that and wrote up warrant article, gathering over 100 signatures in less than one week.

Sandy Silva, Precinct 2, requesting the BOS endorsement for an article to create Affirmative Action Coordinator position, and submitted to the Town. This article reimagining what the coordinator position will be, different type of position, need is severe for an individual to go out and educate the

community/train on diversity skills, provide workshops, and other educational services to the community. Many categories of difference give rise to hate and racism, these issues need to be dealt with proactively.

The BOS cannot deliberate, there is no funding and not in 2021 budget. Second article will be submitted on the funding article.

Chair English Braga noted that this conversation is one that has gone on for a long time, Dr. Spivey was tremendous in the school system. Her son's experience was very different than what she remembers growing up in Falmouth.

Ms. Moran said we need the support. Ms. English Braga noted that Town Counsel has reviewed the draft.

5. Transportation Management Committee

- a. Interview: Alison Leschen read a statement, this committee can design for interconnected community for people to get around on various modes of transportation. Local Comprehensive Plan and Complete Streets. If they carry out these principals in every project, it can make a difference in the future. Planning for people moving and getting away from cars. To be effective, need to have 1. Recognition by the BOS that this committee plays an essential role to be involved from the beginning on movement of people. 2. Staff and administrative support by DPW at all meetings and Town Manager at some, recording secretary, timely responses by Town staff. 3. Recommendations taken seriously, valued, implemented. 4. Process of hiring DPW Director, favor candidates who welcome citizen participation and is open to ideas.

Mr. Jones suggested they put all 5 applicants on the committee as at large members and add Disability Commission to make it 9 member committee.

Historical was requested by the BOS.

**Mr. Jones motion to increase the members to five at large and four designees including the Commission on Disabilities. Second Mr. Patterson. Vote: Yes-5. No-0.**

**Mr. Brown motion appoint Ms. Leschen and Edward DeWitt to a term ending 6/30/2022. Second Mr. Patterson. Vote: Yes-5. No-0.**

**Mr. Patterson motion to appoint John Keenan and Jane Perry to a term ending 6/30/2021. Second Ms. Moran. Vote: Yes-5. No-0.**

**Mr. Jones motion to appoint Ralph Herbst to a term ending 6/30/2021. Second Ms. Moran. Vote: Yes-5. No-0.**

The BOS would like suggestions charge suggestions discussed at a future meeting and invited the committee to be present for that discussion.

The BOS noted that the role of secretary is a duty that needs to be done by the committee members.

- b. Vote and Appoint Committee Members

**Mr. Jones motion to increase the members to five at large and four designees including the Commission on Disabilities. Second Mr. Patterson. Vote: Yes-5. No-0.**

**Mr. Brown motion appoint Ms. Leschen and Edward DeWitt to a term ending 6/30/2022. Second Mr. Patterson. Vote: Yes-5. No-0.**

**Mr. Patterson motion to appoint John Keenan and Jane Perry to a term ending 6/30/2021. Second Ms. Moran. Vote: Yes-5. No-0.**

**Mr. Jones motion to appoint Ralph Herbst to a term ending 6/30/2021. Second Ms. Moran. Vote: Yes-5. No-0.**

The BOS would like suggestions charge suggestions discussed at a future meeting and invited the committee to be present for that discussion.

The BOS noted that the role of secretary is a duty that needs to be done by the committee members.

6. Approve 2020 Annual License Renewals:

Second Hand Auto Dealer

- a. Excel Auto Repair & Sales, 94 East Falmouth Hwy.
- b. M & N Auto Mall, Inc., 20A Village Common Drive
- c. Falmouth Auto Works, 151 Worcester Court

**Mr. Jones motion approval. Second Ms. Moran. Vote: Yes-5. No-0.**

7. Minutes of Meetings: Public Session

October 28, 2019

**Mr. Patterson motion approval with edits. Second Mr. Jones. Vote: Yes-5. No-0.**

November 18, 2019

**Mr. Jones motion approval with edits. Second Mr. Patterson. Vote: Yes-5. No-0.**

January 6, 2020

**Mr. Patterson motion approval. Second Ms. Moran. Vote: Yes-5. No-0.**

8. Individual Selectmen's Reports

Mr. Brown:

Attended a meeting regarding harvesting weeds equipment for Mill Road Pond and will meet again in 2 weeks.

Mr. Patterson:

Met with CCRTA Advisory Board, trial on new service in Hyannis that started 1/1/20, able to call in for a ride within 3 hour window, similar to Uber.

Ms. Moran:

Assembly of Delegates will be furthering the Charter Review this Wednesday at 4 p.m. including potential recall provision and other items.

Chair English Braga:

Tuesday 7 p.m. at FHS 1/21/2020 forum called the Current and Future Fire Station Needs theme, goal is to start a community wide discussion in change of staffing in July with new contract. Learn about staffing, where the Town will be, and thoughts about potential override for more staffing and what that may mean. Conversation about a new fire station being built. The BOS is asking for applications from individuals from all parts of the community to step forward for the Citizen Advisory Committee.

9. Town Manager's Report

Mr. Suso received contact from Katherine Bumpus regarding supporting the Friends of Nobska for grant funding, that grant was due last Friday and contact the day before. No opportunity and acting today beyond the deadline and in furtherance of the renovation. If the BOS is agreeable, Mr. Suso can submit a letter of support from the BOS in support of the grant.

Mr. Jones referenced the 2017 previous vote.

BOS would like the mission statement for the Fire Department Citizen Advisory Committee.

U. S. Census wants to set up table at Town Hall to become involved in the upcoming census and supported by the BOS.

No place for Hate annual Martin Luther King breakfast event will be held on 1/20/2020 at the Seacrest.

**Mr. Jones motion to adjourn at 10:06 p.m. Second Ms. Moran. Vote: Yes-5. No-0.**

Respectfully Submitted,

Jennifer Chaves  
Recording Secretary