

# NOTICE OF REMOTE MEETING

## CHARTER REVIEW COMMITTEE

Monday, August 31, 2020 – 4:00 p.m.

Web Address for Meeting Login: Below at 2.a.i.

In accordance with the Governor's Order Suspending Certain Provisions of the Open Meeting Law, G. L. c. 30A, § 20, relating to the 2020 novel Coronavirus outbreak emergency, **the August 31, 2020 public meeting of the Charter Review Committee shall be physically closed to the public to avoid group congregation.**

Alternative public access to this meeting shall be provided in the following manner:

1. The meeting will be held via Zoom video conference. The public can view and hear the meeting in real time by joining the Zoom video conference.
2. Real-time public comment may be permitted at the discretion of the chair utilizing the Zoom virtual meeting software. This application will allow users to view the meeting and send a comment or question to the Chair via the Chat function. Submitted text comments may be read into the record at the appropriate points in the meeting as determined by the Chair.
  - a. Zoom Login instructions:
    - i. Instructions and the meeting link for this specific meeting can be found at the following web address:  
<http://www.falmouthmass.us/CRC>
    - ii. Please plan on 10-15 minutes of preparation time to log in though it may be less if you have previously used Zoom on the device you will use to access this meeting.
3. Additionally public comments may be sent in advance of the meeting to [charterreview@falmouthma.gov](mailto:charterreview@falmouthma.gov) at least 5 hours prior to the beginning of the meeting. Documents and audio or video files may also be submitted via email in advance of the meeting. Submitted email comments and documents will be made a part of the meeting record and may be read into the record, summarized or displayed during the meeting at the discretion of the chair.

AGENDA (OVER)

AGENDA, August 31, 2020 (over)

## AGENDA, August 31, 2020

### A. Open Meeting (5 min)

- Chair's statement of remote operating procedures
- Other

### B. Hear Public Comment (2 min) (Discussion for clarification only.)

### C. Discuss and Act on Minutes of August 17, 2020 (2 min)

### D. Review New Committee Emails and Documents (2 min)

### E. Review Charter for Scrivener's Errors and Other Issues; Article V and VI (60 min)

### F. Review Charter Amendment Recommendations for 2020 and 2021 (10 min)

- Look back at those Submitted for August 28 deadline
- Review List of Those on Hold for 2021

### G. Discuss and Act on Non-Charter Issues for Final Report (40 min)

- Discuss and Act on Fast Track for Committee Operations
- Discuss Statement on Delegation of Select Board Agenda Items to Foster Focus on Policy and Planning and Other Related Topics

### H. Discuss and Act on Committee Procedures (15 min)

- Survey Results and Meeting Schedule for Sept to Solve Monday Conflicts
- Topics for Final Report

### I. New Business (2 min) (Discussion for clarification only.)

### J. Adjourn

### NEXT MEETINGS:

- To Be Determined