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## FALMOUTH HOUSING AUTHORITY - COMMISSIONERS BOARD MEETING AGENDA

The Falmouth Housing Authority will conduct a Special Session Commissioners Board Meeting on **Thursday, May 28, 2020** at 4:00 p.m. **via a virtual meeting** pursuant to Massachusetts Governor Charles D. Baker's Order Suspending Certain Provisions of the Open Meeting Law dated March 12, 2020. The public may join in the meeting by going to: <https://us02web.zoom.us/j/89020826149>; Meeting ID: 890 2082 6149 or dial 1-646-558-8656, Meeting ID: 890 2082 6149 and follow the instructions to join virtual meeting.

### OPEN SESSION

- A. Call to Order
- B. Approval of Minutes
  - a. 4/21/20 – General Session
  - b. 4/24/20 – Special Session
- C. New Business
  - a. Public and Tenant Representative comments
- D. Report of the Maintenance Department
  - a. Certificate of Substantial Completion as of May 6, 2020 per the architects submission – Salt Sea Ln - VOTE
  - b. Certificate of Final Completion in the amount of \$11,974.93, Salt Sea Ln, pending DHCD's final approval – VOTE
  - c. Award Contract for the Admin Building Generator Project based on RFP - VOTE
- E. Report of the Fiscal Officer
  - a. Payment of bills and approval of HAP payments – VOTE
  - b. Award Contract of Accountant Services based on RFP – VOTE
  - c. Award Contract of Auditor Services based on RFP- VOTE
  - d. Financial Statements for April 2020
  - e. 2020 Inactive Balance AR Write Off – VOTE
  - f. GASB 75 Actuarial Quotes - VOTE
  - g. New accounts payable action– VOTE
    - i. Receptionist (2) reimbursement for remote call services
- F. Report of the Assistant Director
- G. Report of the Executive Director
  - a. Constellation: Fixed Price Solution for term 12/2021 – 12/2023 – VOTE
  - b. Report of Correspondence, Activities and Training Opportunities
    - i. DHCD Waivers for 667 units
    - ii. Revised COVID 19 Plan per Governor Baker (5/18/20) – VOTE
    - iii. Mainstream Vouchers – new award
    - iv. Federal Designated Housing Plan update
    - v. COVID 19 Construction Safety Standard and other DHCD COVID 19 updates
    - vi. Review of essential tasks performed by FHA staff under COVID 19
    - vii. Admin Mailbox and Reception Desk improvements
- H. Future agenda items

