REQUEST FOR PROPOSALS
Town of Falmouth, Massachusetts
Landscape Design Consultant

The town of Falmouth is seeking bids for design services for a master plan for the restoration and improved public access for a 9.59 acre property, located at 89 Spring Bars Road (Assessor’s ID #39 lot 15 046 002). The property is under the care and control of the Conservation Commission for the purposes of conservation and passive recreation.

The property abuts 11.16 acres at Spring Bars Road that will be developed for affordable housing. Much of the property has been disturbed over the years. A concrete business previously operated on the site. The topography has been altered. Restoration of these previously disturbed areas are required to further protect and enhance the scenic, historical and ecological attributes in the area. This is a unique “interconnected wetland complex” of Atlantic white cedar swamp, vernal pools, vegetated wetlands, coastal bank and Little Pond, a coastal pond.

The master plan shall incorporate the items that are described in the “Stewardship Plans” section of the “Little Pond Conservation Area Land Management Plan.”

The contract shall be effective on the contract execution date and shall run up to 18 months, with an option by mutual agreement between the Town and the Consultant, to extend.

Copies of the Request for Proposals (RFP) document with instructions and requirements are available at the Office of the Town Manager/Selectmen, 59 Town Hall Square, Falmouth, MA 02540 during regular business hours Monday through Friday from 8:00 a.m. to 4:30 p.m. or on the website: Town of Falmouth.

Sealed proposals, including a separate Technical Proposal and Fee Proposal must be prepared in accordance with the instructions and requirements contained in the RFP, and be submitted to the Office of the Town Manager/Selectmen, 59 Town Hall Square, Falmouth, MA 02540.

Proposals must be submitted before 4:00 p.m. on April 5, 2012.

Late, faxed, e-mailed and/or unsigned proposals will not be accepted.

If it becomes necessary to revise any part of the RFP, an addendum will be issued to all prospective bidders.

The Town reserves the right to waive any information or to reject any or all proposals if it deems it to be in the public interest to do so.

Any questions about this RFP should be directed in writing to Deborah Converse, Community Preservation Planner, 59 Town Hall Square, Falmouth, MA 02536, or e-mail at dconverse@falmouthmass.us.