



TOWN OF FALMOUTH
Office of the Town Manager & Selectmen
59 Town Hall Square, Falmouth, Massachusetts 02540
Telephone (508) 495-7320

SECOND-HAND DEALER LICENSE
APPLICATION PROCEDURE

Chapter 136 – Code of Falmouth

1. Complete License Application and submit to the Selectmen's Office with the following:
 - a. A \$10.00 filing fee.
 - b. A copy of a valid driver's license, or passport, or two other forms of current identification of which one shows a photograph, date of birth and description.
2. Per Town Code Article 27 § 156-15.2, establishment **Owner** must complete a **fingerprint-based background** check at the Central Records Office of the Falmouth Police Department within 10 days of the date of submission of this application. A money order or certified/bank check for \$30.00 payable to the Commonwealth of Massachusetts is required at the police station.
3. A hearing will be scheduled before the Board of Selectmen, and the applicant will be notified of the date and time to appear.
4. After the hearing, the applicant will be notified of the status of the license and, if approved, the license will be available for pick up in the Selectmen's Office upon submission of the \$25.00 license and \$30 background check processing fees.