

Falmouth Bicycle and Pedestrian Committee  
Virtual Committee Meeting Via Zoom  
<https://www.falmouthmass.us/bikeped>

August 5th, 2020  
7:00pm

In accordance with the Governor's Order Suspending Certain Provisions of the Open Meeting Law, G. L. c. 30A, § 20, relating to the 2020 novel Coronavirus outbreak emergency, the August 5, 2020 public meeting of the Falmouth Bicycle and Pedestrian Committee shall be physically closed to the public to avoid group congregation.

Alternative public access to this meeting shall be provided in the following manner:

1. The meeting will be held via Zoom video conference. The public can view and hear the meeting in real time by joining the Zoom video conference.

2. Real-time public comment may be permitted at the discretion of the chair utilizing the Zoom virtual meeting software. This application will allow users to view the meeting and send a comment or question to the Chair via the Chat function. Submitted text comments may be read into the record at the appropriate points in the meeting as determined by the Chair.

a. Zoom Login instructions:

i. Instructions and the meeting link for this specific meeting can be found at the following web address:

<https://www.falmouthmass.us/bikeped>

ii. Please plan on 10-15 minutes of preparation time to log in though it may be less if you have previously used Zoom on the device you will use to access this meeting.

3. Additionally, public comments may be sent in advance of the meeting to Scott Lindell ([scott.lindell@falmouthma.gov](mailto:scott.lindell@falmouthma.gov)) at least 5 hours prior to the beginning of the meeting. Documents and audio or video files may also be submitted via email in advance of the meeting. Submitted email comments and documents will be made a part of the meeting record and may be read into the record, summarized or displayed during the meeting at the discretion of the chair.

Present: Scott Lindell, Tim Shea, Chris McGuire, Pamela Rothstein, JoAnn Fishbein, Ted Rowan

Absent: Ben Harden

Also present: Michael Pavan, Coleen Medeiros

Chairman's opening remarks regarding conditions for remote meeting & participation

Scott opened the meeting at 7:05 and read Open Meeting Regulations and Ground Rules. A roll call attendance was taken:

Scott Lindell-present

Tim Shea-present

Chris McGuire-present

Pamela Rothstein-present

JoAnn Fishbein-present

Ted Rowan-present

Neel Aluru-present

Ed Gross-present

Public Comment:

None

Minutes from previous meeting

**Chris moved to approve the minutes of 7/1. Ted seconded.**

**A roll call vote was taken:**

**Scott Lindell-aye**

**Tim Shea-aye**

**Chris McGuire-aye**

**Pamela Rothstein-aye**

**JoAnn Fishbein-aye**

**Ted Rowan-aye**

**Neel Aluru-aye**

**Ed Gross-aye**

**Motion passed.**

Discussion Items:

- Membership on BikePed Committee;

Introduction to new member – Neel Aluru

Scott welcomed Neel Aluru to the committee. Neel hopes to improve commuting and around town cycling.

- Coordination with Town Government

Shining Sea Bikeway Covid-19 signage and compliance:

Scott reported that some letters were received urging the committee or someone to enforce the face covering regulations. The committee had observed that compliance with face covering and social distancing is not good, aside from the first day the signs went up. The committee favored the signs installed by the Friends but wondered if DPW could install more permanent versions.

DPW:

Tim reported that the DPW has raised the edges of the bike path from Locust Street south and has been very helpful with the Palmer Avenue crossing but most of the requested work is now on hold until budgeted funds are released.

Planning Board and Department:  
Scott will invite Jim Fox to a meeting in the fall.

Transportation Management Committee  
Chris reported on his meeting as a member of this committee representing the Bicycle/Pedestrian Committee. The TMC had a conversation about the mission of the TMC and will meet on the 2<sup>nd</sup> and 4<sup>th</sup> Thursday of each month at 4:00. Chris sought feedback from the Bicycle/Pedestrian Committee about issues it would like Chris to advocate for. It will be investigated how Chris can disseminate information to the Bicycle/Pedestrian Committee and remain in compliance with open meeting laws.

SSBW extension progress:  
Scott hopes for an update when he makes contact with Peter McConarty.

Complete Streets  
Is there a way to enhance the effect from the adoption of the policy by the Select Board? Might other committees want to learn more and join in the process? Colleen Medeiros will take feedback given back to the office.

Eco-counter – form subcommittee for management, budget:  
The Eco Counter currently requires an Android phone, tablet or a PC laptop at the site to download data and then uploaded once home. Another version to access data remotely costs about \$150.00 plus batteries, plus a \$450/yr subscription fee. There are some glitches such as over-counting of pedestrians. Tim expressed the wish for a subcommittee to be formed to address the work involved with the counter. Ted, Neel, JoAnn and Tim volunteered to be a on subcommittee to address items such as where the counter should be placed, coordinating with the Cape Cope Commission, design of a database so information can be accessed by community members and investigating whether funding for remote access could be assumed by the DPW. Tim will contact the manufacturer for a tutorial to help with glitches. Colleen Medeiros of the Cape Cod Commission reported that a demonstration video of the Brewster site is available.

Update to renewed WH kiosk:  
Scott reported that Tim helped site the new, temporary kiosk. It is presently with Plexiglas that has very difficult to remove backing glued to it. Alison will stock with maps and JoAnn will check for other materials for the kiosk. Ted will provide a lock for it.

Rt. 28/Main St. re-design plans:  
The Bicycle/Pedestrian Committee's position remains that there should be separated bike lanes from Sandwich Rd to Gifford St.

Update re road work plans (Goodwill Crossing) and SSBW safety maintenance:  
Tim reported that most work is on hold until budgeted funds are released.

Next meeting date:  
September 2

Education, Outreach and Enforcement

The committee discussed whether to proceed with education efforts or put on hold. It was thought that proceeding with a virtual speaker would be a good idea. Ted reported there was still \$300 to \$600 in current budget to cover the cost of an event. Committee members will come to the next meeting with ideas.

- Future plans

Adjournment

Future Agenda items:

ADA audible crosswalks at Locust St. and Goodwill Crossing  
Gifford St. crosswalk at Goodwill Park

**Ed moved to adjourn at 8:29. Chris seconded.**

**A roll call vote was taken:**

**Scott Lindell-aye**

**Chris McGuire-aye**

**Pamela Rothstein-aye**

**JoAnn Fishbein-aye**

**Ted Rowan-aye**

**Neel Aluru-aye**

**Ed Gross-aye**

**Motion passed.**