

TOWN OF FALMOUTH
FINANCE COMMITTEE
APPROVED MINUTES
TUESDAY, JULY 14, 2020 – 7:00 P.M.
OLD WATER DEPARTMENT ROOM,
TOWN HALL
59 TOWN HALL SQUARE, FALMOUTH, MA 02540

In accordance with the Governor's Order Suspending Certain Provisions of the Open Meeting Law, G. L. c. 30A, § 20, relating to the 2020 novel Coronavirus outbreak emergency, the July 14, 2020 public meeting of the Falmouth Finance Committee shall be physically closed to the public to avoid group congregation.

Alternative public access to this meeting shall be provided in the following manner:

1. *Real-time public comment can be addressed to the Finance Committee utilizing the Zoom virtual meeting software for remote access. This application will allow users to view the meeting and send a comment or question to the Chair via the Chat function. Submitted text comments will be read into the record at the appropriate points in the meeting.*

a. Zoom Login instructions:

- i. *Instructions and the meeting link for this specific meeting can be found at the following web address: <http://www.falmouthmass.us/Finance>*
- ii. *Please plan on 10-15 minutes of preparation time to log in though it may be less if you have previously used Zoom on the device you will use to access this meeting.*

Additionally public comments may be sent in advance of the meeting to keith.schwegel@falmouthmass.us at least 5 hours prior to the beginning of the meeting. Documents and audio or video files may also be submitted via email.

Submitted email comments and documents will be made a part of the meeting record and may be read into the record, summarized or displayed during the meeting at the discretion of the chair

Present: Keith Schwegel, Nick Lowell, Susan P. Smith, Kathleen Beriau, Joseph "Dutch" Drolette, Ron Dyer, Peter Hargraves, Mary Harris, Joseph Lemay, Judith P. Magnani, Jim Marnell, James Newman
Absent: Cynthia Eaton, Deborah D. Maguire, Wendy Vogel

Public Present: Jennifer Mullen (Finance Director), Brad Cole (Falmouth Enterprise)

1. WELCOME

Keith Schwegel called the session to order at 7:02pm

2. PUBLIC COMMENT

None

3. CHAIRMAN'S REPORT

None

4. APPROVE MINUTES

Mary Harris moved to approve the minutes of February 25th, 2020

Kathleen Beriau seconded

Roll Call Vote: Keith Schwegel aye; Nick Lowell aye; Kathleen Beriau aye; Dutch Drolette aye; Ron Dyer aye; Peter Hargraves aye; Mary Harris aye; Joseph Lemay aye; Judy Magnani aye; Jim Marnell aye; James Newman aye.

Mary Harris moved to approve the minutes of March 3rd, 2020

Kathleen Beriau seconded

Roll Call Vote: Keith Schwegel aye; Nick Lowell aye; Kathleen Beriau aye; Dutch Drolette aye; Ron Dyer aye; Peter Hargraves aye; Mary Harris aye; Joseph Lemay aye; Judy Magnani aye; Jim Marnell aye; James Newman aye.

Nick Lowell moved to approve the minutes of March 10th, 2020

Kathleen Beriau seconded

Roll Call Vote: Keith Schwegel aye; Nick Lowell aye; Kathleen Beriau aye; Dutch Drolette aye; Ron Dyer aye; Peter Hargraves aye; Mary Harris aye; Joseph Lemay aye; Judy Magnani aye; Jim Marnell aye; James Newman aye.

5. REQUEST FOR TRANSFER FROM RESERVE FUND – SOLID WASTE COLLECTION

Joseph Lemay moved to transfer \$6,500.00 for Solid Waste Collection

Nick Lowell seconded

Nick Lowell asked Jennifer Mullen for the balance in the Reserve Account

Jennifer Mullen responded: \$315,000

Roll Call Vote: Keith Schwegel aye; Nick Lowell aye; Kathleen Beriau aye; Dutch Drolette aye; Ron Dyer aye; Peter Hargraves aye; Mary Harris aye; Joseph Lemay aye; Judy Magnani aye; Jim Marnell aye; James Newman aye.

6. REQUEST FOR TRANSFER FROM RESERVE FUND – FIRE & RESCUE

Peter Hargraves moved to transfer \$35,000 for Fire & Rescue Salary & Wages

Nick Lowell seconded

The Committee discussed the following:

Past overspending of the Overtime budget

New Fire Union Agreement

FY21 Budget Allocations

Procedure for signing the approved Reserve Fund Transfers

Roll Call Vote: Keith Schwegel aye; Nick Lowell aye; Susan Smith aye; Kathleen Beriau aye; Dutch Drolette aye; Ron Dyer aye; Peter Hargraves aye; Mary Harris aye; Joseph Lemay aye; Judy Magnani aye; Jim Marnell aye; James Newman aye.

7. OTHER BUSINESS

The Committee discussed the following:

April Town Meeting

Affordable Housing/CPC Articles

Chair discussion with Moderator

Article spending and completion of Town Meeting

Petition Articles, impact of delay

Remaining Finance Committee Articles

Reserve Articles to be re-voted due to change in budget

Future Committee Meetings; potential agenda items

Capital Improvement Deliberations timing

Town Hall Reopening Plan

Reserve Fund Budget Increase request timing

Revenue loss due to COVID crisis

FEMA/CARES Relief Funding

Real Estate and Property Tax payment timing, normal or slow

8. ADJOURN

Ron Dyer moved to adjourn the meeting at 7:38pm

Dutch Drolette seconded

Roll Call Vote: Keith Schwegel aye; Nick Lowell aye; Susan Smith aye; Kathleen Beriau aye; Dutch Drolette aye; Ron Dyer aye; Peter Hargraves aye; Mary Harris aye; Joseph Lemay aye;

Judy Magnani aye; Jim Marnell aye; James Newman aye.