

COMMUNITY PRESERVATION COMMITTEE MINUTES
JULY 11, 2019

Members Present: Chair Russell Robbins; Vice-Chair Sandy Cuny; Michael Stone, Clerk; Robert Brown Steve Patton; John Druley; Paul Glynn.

Absent: Holly Wilson

Also Present: Carole Sutherland; Sharon Gay; Selectman Sam Patterson; Recreation Director Joseph Olenick and Bob Curtis, representing Falmouth Commodores and Stephanie Cox, Housing Assistance Corp.

Documents for Review and Discussion:

- CP Plan and Operating Procedures
- Cape Housing Initiative
- Guv Fuller Field Rehab Project

Chair Russell Robbins called the meeting to order at 6:00 PM in the School Administration Building.

PUBLIC COMMENT: None

PROJECT AMENDMENT REQUEST: Cape Housing Initiative

Housing Assistance Corp. representative, Stephanie Cox appeared before the committee to request a modification to their contract for \$10,000 dated April 2019. Instead of providing a series of six workshops, they want to offer a single day-long housing summit; rather than 4 quarterly meetings, two are being suggested; one in-depth training component is planned.

Town Counsel Frank Duffy advised the CPC that this will pose no problem with the contract as long as all the information will be covered in the one-day session to be followed up with the peer group meetings.

With these modifications, the Housing Institute hopes to reach a wider audience and recruit more participants.

They hope to focus on form-based codes and provide a matrix to determine success.

On the motion of Steve Patton, seconded by Sandy Cuny, the committee VOTED: to approve the modifications.

NOVEMBER 2019 CP FUND PROJECT INTERVIEW: Guv Fuller Field Rehab,

Recreation Director Joe Olenick and Falmouth Commodores representative appeared before the committee to advise they have received a second estimate from Camp, Dresser, and McKee Smith. Mr. Curtis stated they should have started off by securing engineering services. The new proposals will result in a total reboot and they will be gathering validated budgets. Contract administration will also be discussed.

They have been in contact with Town Engineer Jim McLoughlin and informed him they estimate a fee of \$65,000 for engineering services.

Carole Sutherland reminded them the next meeting of the committee is August 8th

CP PLAN AND OPERATING PROCEDURES:

On the motion of Sandy Cuny, seconded by John Druley, the committee VOTED: to accept the CP Plan and Operating Procedures.

HOUSING NEEDS DISCUSSION:

Matter was tabled until August meeting to allow full committee presence.

CHAIRMAN'S REPORT:

Chair Russell Robbins announced to members that fellow member Nicole Goldman has stepped down from the committee. She offered her compliments to the CPC and enjoyed serving on the committee.

Carole Sutherland stated she spoke to the Assistant Town Planner about filling the position and he advised the Historical Commission will provide a person to serve as their representative.

ADMIN/CONSULTANT REPORT:

Carole Sutherland reported the following:

- The Historic Consultant's contract with Eric Dray is finalized with an amendment.
- The web site consultant contract with Carol McLeod is being executed with a follow-up meeting with the town's IT staff.
- Two river and bog restoration walking tours are scheduled: Coonamessett River on July 16th and Childs River on Tuesday, July 23rd. The tours are sponsored by the Assoc. to Preserve Cape Cod, Falmouth Rod and Gun Club and Town of Falmouth.
- Approximately ten projects will be closed out within the year.

FINANCIAL REPORT

- Restore Parcels – Breivogel Parcel - \$3,000.

REVIEW AND APPROVE MINUTES OF JUNE 13, 2019:

On the motion of Sandy Cuny, seconded by Robert Brown, the committee VOTED: to approve the June 13, 2019 minutes, with changes. There was one abstention.

There being no further business, the meeting adjourned at 7:00 PM to meet again on THURSDAY, AUGUST 8, 2019 AT 6:00 PM in the School Administration Building.

Submitted by: Mary J. Little, Recording Secretary