

CHARTER REVIEW COMMITTEE VOTED MINUTES

Monday June 3, 2019 – 4:00 p.m.

Old Water Department Meeting Room -- Town Hall

59 Town Hall Square, Falmouth MA 02540

Members Present: Peter Clark, Chairman; H. Carter Hunt; Daniel H. Shearer; Flannery du Rivage Rogers; Charles McCaffrey; David Garrison; Judith Fenwick; Frank Duffy, Esq., ex-officio

Also Present: Michael Palmer

A. Open Meeting

At 4:01 Peter Clark called the meeting to order.

B. Hear General Public Comment

None offered.

C. Discuss and Act on Minutes from May 13, 20 and 29, 2019

David Garrison moved to approve the minutes of 5/13. Daniel Shearer seconded. All in favor; motion passed.

David Garrison moved to approve the minutes of 5/20. Carter Hunt seconded. All in favor except Charles McCaffery abstained; motion passed.

David Garrison moved to approve the minutes of 5/29 with correction. Charles McCaffery seconded. All in favor except Carter Hunt abstained; motion passed.

D. Review New Committee Emails and Documents

None.

E. Discuss and Act on Preliminary Recommendations on Finance/Budget, Item C2-15D--Shearer and Duffy

Put on hold until language from Frank Duffy is available.

F. Discuss and Act on Preliminary Recommendations on Executive Authority-- Garrison and Duffy

Committee will wait for draft language to be available.

G. Discuss and Act on Preliminary Recommendations on Committee (Governmental Body) Effectiveness; 4 remaining items-- Peter Clark

Regarding C2-12A: It was thought no action was needed.

Regarding C2-12A and C: It was thought there was no issue with the town meeting Rules and Procedures Committee. No action taken.

Regarding C7-2G: **Carter Hunt moved to accept the language as written. Judy Fenwick seconded. All in favor; motion passed.**

Regarding C7-3: **Carter Hunt moved to delete C7-3. David Garrison seconded. All in favor; motion passed.**

H. Discuss and Act on Preliminary Recommendations on Aligning Plans--McCaffrey

Regarding definitions:

Charles McCaffery moved to use Local Comprehensive Plan in place of Master Plan in the Charter. Carter Hunt seconded. All in favor; motion passed.

Regarding C3-2:

Charles McCaffery moved to accept as written.

A discussion included the following:

- Policies and procedures are guidelines; placing this in the Charter would make them something more.
- Placing in the Charter may create a quasi-legal situation that someone could use. Should this be done?
- Yes. There should be a directive to have actions and policies be consistent. Recommendations may be completely disregarded now.
- Sometimes consultants are hired and recommendations completely disregarded in decision making.

The matter was tabled.

Regarding C3-3B:

Flannery du Rivage Rogers moved to amend the language to read: The Board shall, before the start of each calendar year, publish an annual schedule for consideration of the Town's Master Plan and other planning initiatives. The Board shall also hold joint meetings, as needed, on other significant policy initiatives with any other governmental body. Carter Hunt seconded. All in favor; motion passed.

Regarding C4-6:

Concern was expressed with the term significant and giving the Planning Board more power.

The matter was put on hold.

Regarding C3-6D: Put on hold.

Regarding C4-6D:

Judy Fenwick moved to accept. Flannery du Rivage Rogers seconded. All in favor; motion passed.

I. Discuss and Act on Preliminary Recommendations on By-Law Review--Rogers)

No time.

J. Preview Public Forum: Draft of Information Packet and other matters

Peter Clark will create a draft organized by the order of the Articles in the Charter.

The meeting adjourned at 6:20

NEXT MEETING: Monday June 10; 4:00 PM

Relevant Documents:

Minutes of 5/13, 5/20, 5/29

Draft Effective Communication

Alignment of Plans document