

SCHOOL COMMITTEE: POLICY SUBCOMMITTEE MEETING

Present: School Committee
Terri Medeiros, Andrea Thorrold
Melissa Keefe; and Jim Hardy, MASC

Absent: Meghan Fleck

Date: Thursday, May 20, 2019

District Administration
Lori Duerr, Sonia Tellier, and Anne Barnes

1. Complete Review of Section G

Aside from minor updates in language to align with practice, here is a general summary of the Subcommittee's efforts:

Deletions from the Falmouth Policy Manual

- GCF-E: Guidelines for Selecting Teachers – collective bargaining agreement supersedes.
- GCJ: Professional Teacher Status – collective bargaining agreement supersedes.
- GCK: Professional Staff Assignments and Transfers – collective bargaining agreement supersedes.
- GCO: Evaluation of Professional Staff – current evaluation process is documented in the collective bargaining agreement, which supersedes this policy statement.
- GCQD: Resignation of Professional Staff Members – cannot require the articulated notice.
- GCQE: Retirement of Professional Staff Members
- GDB: Support Staff Contracts and Compensation Plans – collective bargaining agreement supersedes.
- GDBD: Support Staff Fringe Benefits – collective bargaining agreement supersedes.
- GDI: Support Staff Probation *if it is in the collective bargaining agreement.*

Revisions within the Falmouth Policy Manual

- GCBB: Employment of Principals – replace with the MASC policy, which contains language regarding applicable law.
- GCBC: Professional Staff Supplementary Pay Plans – replace with the MASC language.
- GCCD: Domestic Violence Leave Policy – remove paragraph referring to future years.
- GCRD: Tutoring for Pay – replace with MASC language.
- GDA: Support Staff Positions – eliminate first sentence; delete “members” from the second sentence; eliminate “in the event of de-staffing.”

Addition to the Falmouth Policy Manual

- GDO: Evaluation of Support Staff
- GDQD: Suspension and Dismissal of Support Staff Members

Other

- GCG: Part-time and Substitute Professional Staff Employment – replace with MASC language; School Committee authorizes superintendent to establish the rate for substitutes.
- GCIA: Philosophy of Staff Development – determined to be not needed in Falmouth's policy manual.
- GDD: Support Staff Vacations and Holidays – determined to be not needed in Falmouth's policy manual.
- GDQC: Retirement of Support Staff Members – determined to be not needed in Falmouth's policy manual.

2. Review Section H

Aside from minor updates in language to align with practice, here is a general summary of the Subcommittee's efforts:

Revisions within the Falmouth Policy Manual

HF: School Committee Negotiating Agents – replace with MASC language.

3. Other Item 1: Advance to Section I

Aside from minor updates in language to align with practice, here is a general summary of the Subcommittee's efforts:

Deletions from the Falmouth Policy Manual

- IA: Instructional Goals
- IGBH: Alternative Programs
- IHBA: Programs for Students with Disabilities

Revisions within the Falmouth Policy Manual

- IC/ICA: School Year/School Calendar – keep MASC version that outlines the details.
- ID: School Day – keep Falmouth version; add “and guardians” in last paragraph; update legal reference.
- IGB: Support Services Programs – change “Assistant Superintendent” to “Director of Student Services.”
- IHAMA: Parental Notification Relative to Sex Education (our IHAM) – replace with MASC language and change the K-4 language to read in physical education class; adopt our title “Parental Notification Relative to Human Sexuality Curriculum.”
- IHAMB: Teaching about Drugs, Alcohol, and Tobacco – add language to address vaping/nicotine products to the policy.
- IHB: Special Instructional Programs and Accommodations – update title; eliminate first paragraph.

Addition to the Falmouth Policy Manual

- IHAI: Occupational Instruction – add policy to manual; eliminate #3.
- IHCA: Summer Schools – exclude second and final paragraphs.

Other

- IHA: Basic Instructional Program – not needed in Falmouth’s policy manual as this information is dynamic and made available on the Falmouth Public Schools’ website as well as at curriculum nights at our schools across the District.
- IHBG: Home Education Programs – School Committee approved revision dated May 8, 2018; no further revision needed at present.
- IHBG-R: Home Schooling – determined to be not needed in Falmouth’s policy manual.
- IHBH: Alternative School Programs – determined to be not needed in Falmouth’s policy manual.

4. Other Item 2

Agenda for Next Meeting

- ✓ Discuss Feedback from School Committee Discussion re: Proposed Policy KHB: Advertising in Schools
- ✓ Continue Comprehensive Policy Review
 - Complete Section I
 - Advance to Sections J and K *as time allows*
- ✓ Other

Next meeting: Wednesday, June 12, 2019, 5:30 – 7:30 pm, at the Falmouth Public Schools’ Administration Building

Respectfully Submitted by,

Sonia L. Tellier
Assistant Superintendent

Anne Barnes
Director of Out of District Placement & Policy