A. Open Meeting
At 4:00 Peter Clark called the meeting to order. Concern was expressed that there was much work to be done and time was limited. The public forum is scheduled for June 6. July 1 was determined to be the goal to produce a document for the Board of Selectmen.

B. Hear General Public Comment
None offered.

C. Discuss and Act on Minutes from April 29, 2019
Carter Hunt moved to approve. Dan Shearer seconded. All in favor except David Garrison abstained. Motion passed.

Discuss and Act on Minutes from May 6, 2019
Dan Shearer moved to approve. Carter Hunt seconded. All in favor except David Garrison and Charles McCaffrey abstained. Motion passed.

D. Review New Committee Emails and Documents
Nothing new.

E. Discus and Act on Preliminary Recommendations on Finance/Budget--
Peter Clark noted that there were potentially 6 issues to vote in this area of study. He also asked and the CRC agreed that some votes would be approved in unfinished language and that Peter Clark would work with Frank Duffy and Michael Palmer on language to present to voters.

Regarding C2-3 A and B:
The original A and B will be reworded as shown in meeting document “Bud:Fin Recs--rev. 5.8.19 2” amended to read in one portion; “…date chosen by the Board of Selectmen.”
Dan Shearer moved to accept as printed. Carter Hunt seconded. All in favor; motion passed.

Regarding C8-2 A and B:
Dan Shearer moved to accept as printed. Carter Hunt seconded. All in favor; motion passed.

It was clarified that C8-2 A and B will be deleted and C2-15 will be added. This will be presented as one vote.

Regarding C2-15 C:
Dan Shearer moved to accept with the addition of identification of who the chair is. Carter Hunt seconded. All in favor; motion passed.

Regarding C2-15 D:
Frank Duffy will research the statute that created the Finance Committee and meet with Dan Shearer about this since concern was expressed about creating new language.

F. Discuss and Act on Preliminary Recommendations on Terminology--
Carter Hunt:
Peter Clark noted that he counted 17 potential votes for this section. He suggested dealing with terms as the committee had dealt with the term Board of Selectmen; by changing all instances of this to Select Board. Committees, commissions and others could change to governmental bodies. Master Plan could change to Local Comprehensive Plan. Representative town meeting could change to town meeting. Registrars and other terms could change to Board of Registrars.

Regarding C9-12:
The recommendation was to move definitions from the back of the document to the front in the first article. Options included leaving in the back, moving to C1-0 or C1-6. A discussion included the following:
- It would be nice in the front but this is outweighed by the process adjustment of moving.
- It is not that hard to move considering the addition of ‘0’ to do so.
- Would adding a ‘0’ do violence to the document?
- In the bylaws the definitions are first. Why not change this to match?
Carter Hunt moved to place in the front using C1-0. David Garrison seconded.
Judy Fenwick amended to move to the front using C1-6 as a compromise. Daniel Shearer seconded.
A vote was taken on the amendment, to create a new C1-6. 4 in favor; 3 opposed. Motion passed.
A vote was taken on the amended motion. 5 in favor; 2 opposed. Motion passed.

Carter Hunt moved to make the use of the term governmental bodies consistent throughout the Charter. Judy Fenwick seconded. All in favor; motion passed.

Regarding C2-14:
Recommended was a change under Watchman of the Warrant: The Moderator, or his designee to gender neutral language. A question arose about the rational for the change. The reason was that it was offensive.
Carter Hunt moved to remove ‘his’. David Garrison seconded. All in favor; motion passed.

A discussion about working days/calendar days determined that working days are for short periods of time and calendar for longer periods generally. It was thought to be important to be explicit and define each.

Regarding C2-1:
Carter hunt moved that after the initial mention of Representative town meeting, it will hereinafter be ‘Town Meeting’. David Garrison seconded. All in favor; motion passed.

Regarding C2-4, C3-7G, C6-7B:
Michael Palmer noted that the town clerk would be in violation of the Charter if the local paper did not follow through on promises to publish material. Costs to publish could be up to $3,000.00.
Carter Hunt moved to replace publication ‘in a newspaper of general circulation within the town’ with publication ‘on the town web site’. Flannery du Rivage Rogers seconded. All in favor; motion passed.

Regarding the Moderator:
Carter Hunt moved that C4-2 B, C, D be moved to C2-6 D, E, F. Flannery du Rivage Rogers seconded. All in favor; motion passed.

Regarding C2-13:
Carter Hunt moved to change ‘Procedures’ to ‘Proceedings’. Dan Shearer seconded. All in favor; motion passed.

Article IV was addressed next. Peter Clark reminded to leave the original language in place.

Regarding C4-7 and the Housing Authority:
Carter Hunt moved to accept as printed in “FHRC-Terminology CHunt; (abbrev)format by PLC 5.10.19 2”. Judy Fenwick seconded. All in favor; motion passed.

Regarding C6-9:
Carter Hunt moved that each of several terms referring to the Board of Registrars subsequently be referred to as the Board of Registrars. Daniel Shearer seconded. All in favor; motion passed.

G. Review Revised Preliminary Recommendations on Committee (Governmental Body) Effectiveness and Discuss Resolution of Overlapping Recommendations from Aligning Planning and Governmental Body Effectiveness
Omitted because of lack of time.

H. Discuss and Act on Preliminary Recommendations on Executive Authority (remaining 2 items)—David Garrison:
David Garrison explained that action on these items had been held as the CRC waited for town officials to respond to them. They did not respond.
Regarding Question 13 Should the Charter define broadly the power of the Board of Selectmen to adopt rules and regulations, through a defined system, to manage town business?
David Garrison moved to define broadly the power of the Board of Selectmen to adopt rules and regulations, through a defined system, to manage town business and to requested
that Town Counsel draft language either in C3-2: General Powers or C3-7: Specific Powers, administrative duties and responsibilities. All in favor; motion passed.

Regarding Question 14 Should the Board of Selectmen’s power to settle suits and claims be set in the Charter?
David Garrison moved that the power to settle suits and claims be set in the Charter.
Charles McCaffery seconded.
A discussion included the following:
  - The Board of Selectmen should have this authority on an ongoing basis.
  - The town meeting should retain the ability to ask questions. This has been exercised in the past, for example, to ask questions about wind turbine settlements.
  - There is an issue of maintaining balance between town meeting and the executive branch.
A vote was taken and 3 in favor; 4 opposed. Motion failed.

I. Discuss and Act on Committee Procedures, including best way to reach impacted parties:
  - Peter Clark said that information on the Public Forum was already on the web site. People can send comments to him on the draft public relations item or the website, and he will fix what is needed. He asked permission to distribute the PR document.
  - The committee agreed that the public forum and the Board of Selectmen hearing would provide enough opportunity to communicate with people affected by any changes that may be made.

At 6:17 Judy Fenwick moved to adjourn. Carter Hunt seconded.

NEXT MEETING: Monday May 20; 4:00 PM