1. Review and Approve Minutes
The members reviewed and approved minutes for five meetings: August 7, 2018; October 10, 2018; November 1, 2018; December 6, 2018; and January 10, 2019. The minutes for November 1 were discussed, and a duplication of a sentence referencing policy BDC was eliminated as it was addressed in the October 10 minutes. All minutes were approved and subsequently forwarded for posting.

Discussion was held with regard to how the manual will be presented to the School Committee for approval since the full membership does not participate in the process. All updates that are not substantive (e.g., global pronoun changes, consistent citation/naming of the district) will be presented in a print-ready form and recommended for approval; those that are red-lined will be delivered for a first reading at a spring meeting. Some policies have other district committees (e.g., the Wellness Committee) revising them; those will be held for future review by the Policy Subcommittee. Ahead of the presentation of materials to the school committee, members will prepare and share a narrative outline of the process.

We addressed that our contract with MASC references deliverable outcomes rather than Jim’s required presence at all meetings. As long as we are moving forward, he is available as a resource to answer questions and address concerns. He has sent over all of the remaining sections, so we can continue moving the process along. Members shared that Jim’s absence is felt as he has the background knowledge regarding the policies developed across the state over time.

2. Comprehensive Policy Review: Section E
As a result of repeated information across policies as well as a misalignment to current practice, the following policies will be eliminated from the Falmouth Public Schools’ Policy Manual: EEBA and EGAD-R.

Here is a summary of the discussion related to other policies discussed:
- EEA1 changed to eliminate idling.
- EFC change “receive ...” to “access to ...” proper nourishment. Delete “other food” from next paragraph.
- EFD was changed substantially. Members raised questions regarding the statement that the policy pertains only to regular priced meals when all categories are referenced within it. We also discussed the changed practice of sending notices in backpacks to correspond with policy. Negative balances are expected to be paid at the end of the school year. Delinquencies section deleted. Policy Communication section deleted.
- EGAD – policy requires “fair use” policy and procedures to be distributed to staff each year. We agreed to assess how this happens. Bulletins from EGAD-R are incorporated.

3. Other
Agenda for Next Meeting
✓ Review Sections F and G

Next meeting: Thursday, April 11, 2019, 5 – 7 pm, at the Falmouth Public Schools’ Administration Building

Respectfully Submitted by,

Sonia L. Tellier  
Assistant Superintendent

Anne Barnes  
Director of Out of District Placement & Policy