

CHARTER REVIEW COMMITTEE VOTED MINUTES

Monday, March 25, 2019 – 4:00 p.m.

Old Water Department Meeting Room -- Town Hall

59 Town Hall Square, Falmouth MA 02540

Members Present: Peter Clark, Chairman;

H. Carter Hunt; David Garrison; Daniel H. Shearer; Flannery du Rivage Rogers

Charles McCaffrey; Frank Duffy, Esq., ex-officio

Members Absent: Judith Fenwick

Also Present: Michael Palmer

A. Open Meeting

At 4:00 Peter Clark called the meeting to order.

B. Hear General Public Comment

None offered.

C. Discuss and Act on Minutes from March 11, 2019

David Garrison moved to approve. Charles McCaffery seconded. All in favor except Flannery du Rivage Rogers abstained; motion passed.

D. Review New Committee Emails and Documents

Frank Duffy reviewed a memo he had sent about boards and committees. He noted that there were three types of committees: state mandated, state authorized and all others created by the Board of Selectmen or town meeting. The terms board, committee and commission were interchangeable.

The protocol for CRC amendments was discussed. To make changes a word document should be created; the date should be in the subject line when emailing.

E. Review Spring Town Meeting Report and Forum

Peter Clark presented his ideas for the report. The committee made suggestions. Peter Clark will rework the report and present at the next meeting.

The public forum has been scheduled for June 5 from 5:30-6:30.

F. Discuss and Act on Preliminary Recommendations for Coordinating and Aligning Planning Processes; Charles McCaffrey

- What are the problems to solve?

There are at least 6 references to Plans and Policies. The Charter is silent about alignment of them and adherence to them.

- What are the options to consider; pros and cons of each.

Should joint committee meetings with the Board of Selectmen be listed?

This would exclude some.

Should references to Joint committee meetings with the Board of Selectmen be removed from the Charter?

This would allow for flexibility. However, taking this out would send the wrong message; if it is not in the Charter it may not be taken seriously.

Is there a lack of enforcement of the Charter? Compliance with the Charter?

Citizens can use this and other tools to interact with government. Less language will make the Charter more general.

The Board of Selectmen is an executive board and they should make executive decisions.

- What are the preliminary recommendations and how to vet?

Charles McCaffery will incorporate edits. Committee members may send other responses to Peter Clark and he will aggregate.

G. Work Sessions

1. Work Session A:

- Executive Authority Area; Committee Effectiveness Area:

The committee spent 20 minutes working in 2 subgroups for discussion of 2 identified study areas.

2. Work Session B:

- Terminology; Level of Detail Area: The committee divided into 2 different groups for 7 minutes to begin studying two added areas.

H. Report Out Progress: This item was skipped because of late hour.

I. Discuss New Business: None raised

J. Discuss Committee Procedures: The chair reviewed the invitation to a Town Committee pot luck supper. The assigned dates for completion of recommendations was also reviewed.

At 6:07 Charles McCaffrey moved to adjourn. Dave Garrison seconded.

NEXT MEETING: Monday, April 1, 2019; 4:00 PM

Relevant Documents

Minutes of 3/11/19

Memo from Frank Duffy

Protocol for CRC amendments

Plans and Policies document from Charles McCaffery