

DRAFT COMMUNITY PRESERVATION COMMITTEE MINUTES
MARCH 14, 2019

Members Present: Chair Russell Robbins; Vice-Chair Sandy Cuny; Clerk Holly Wilson; Steve Patton and Robert Brown.

Absent: Paul Glynn; John Druley; Nicole Goldman

Also Present: Carole Sutherland; Sharon Gay and Selectman Sam Patterson

Chair Russell Robbins opened the meeting at 6:00 PM in the Civil Defense Room, Town Hall.

- Items for Review and Discussion:
- CP Funding Recommendations for April 2019 Town Meeting
- CP Funding Requested by Category for April 2019 Town Meeting including FY 2020 Estimated Revenues
- 2019 CPC Meeting Schedule and Application Schedule
- CP Fund Long Term Debt – 2014 Through FY 2035
- CPC LOA Special Conditions for April 2019 Town Meeting Articles

PUBLIC COMMENT: none

NEEDS ASSESSMENT HEARING:

Carole Sutherland explained the committee will vote to close this meeting at 6:30PM In order to conduct the Annual Needs Assessment Hearing. Following the close of that hearing, the committee will return to the regularly scheduled meeting.

WILLET WAY AMENDED RECOMMENDATION:

On the motion of Sandy Cuny, seconded by Robert Brown, the committee VOTED: To amend the 2019 April Town Meeting Warrant Article Recommendation for the Willett Way Community Housing project voted by the CPC on December 16, 2018 to read as follows:

That the town vote to appropriate the sum of \$300,000 from the FY2020 Community Preservation Fund Estimated Revenues to Habitat for Humanity of Cape Cod Inc. for site clearance and road and drainage construction for ten affordable single family homes to be located at Willet Way, also known as 0 Barrow Road, 29 05 006 00A (assessors Map) and described in deed dated November 21, 2018, recorded in Barnstable County Registry of Deeds in Book 31690, Page 54; to be expended under the jurisdiction of the Community Preservation Committee for the purposes of this article.

APRIL 2019 PROJECT DRAFT LOA SPECIAL CONDITIONS

Sharon Gay reviewed the changes for the Special Conditions. Most of them dealt with the requirement for permanent signage and any acknowledgement must also appear in relevant print materials and applicants must gain approval of proposed signage prior to installing the permanent project sign.

Permanent Signage will not be required for the Falmouth Community Play Space, Cape Housing Institute and Willett Way, but acknowledgement must appear in relevant print materials and CPC must be consulted with CPC staff to gain approval of any proposed wording.

On the motion of Sandy Cuny, seconded by Steve Patton, the committee VOTED: to accept the Special Conditions with changes.

CHAIRMAN'S REPORT:

Chair Russell Robbins advised the Committee will be holding an application workshop on Thursday, May 2, 2019 at 5:30 PM in the Civil Defense Room in Town Hall. The purpose of the meeting is to provide possible applicants the requirements for eligible activities and application components. The workshop will last 1 and 1/2 hours and the announcement will be published in the Falmouth Enterprise.

In the matter of the closing out of the Falmouth Country Club Irrigation project, Chair Russell Robbins thanked Steve Patton and Carole Sutherland for their collaboration and assistance.

ADMIN/CONSULTANT REPORTS:

Carole Sutherland distributed three financial sheets:

- A revised 2019-2020 CPC Meeting schedule and Fund Application Schedule. was added on April 18th to allow for possible Time Urgent Applications. Meeting is set for 6:00PM.
- Carole distributed a proposed schedule for the Precinct Meetings. Members were asked to notify Carole of their availability to attend.
- Members were advised that there is an at-large position open for the CPC and she urged them to consider inviting people to consider applying.

On the motion of Sandy Cuny, seconded by Steve Patton, the committee VOTED: to table the remainder of the scheduled meeting and moved to open the Needs Assessment Hearing at 6:30 PM.

Following completion of the Needs Assessment Hearing at 7:05 PM the committee voted to return to the remainder of the scheduled meeting.

FINANCIAL REPORT:

Carole advised that Paul Glynn approved the following bills for payment on January 24.

- Housing Production Plan - \$12,500
- Highfield Hall - \$23, 205
- Restore Breivogel Parcel/Cape and Islands Seafood - \$6,483.46

REVIEW AND APPROVE CPC MINUTES – JANUARY 24, 2019

On the motion of Steve Patton, seconded by Sandy Cuny, the committee VOTED: To approve the January 24, 2019 minutes.

Selectman Sam Patterson advised the Skate Park project, that was ten years in the making, will happen. The low bidder will also provide the additional alternates. The design plan was also approved by the Falmouth Together We Can. Expected completion date is September 2020.

There being no further business, the meeting adjourned at 7:45 PM to meet again on Thursday, April 18th at 6:00 PM in the School Administration Building.

Submitted by: Mary J. Little, Recording Secretary