

Falmouth Public Library Minutes for March 12, 2019
Meeting of the Board of Library Trustees
Falmouth Public Library,
300 Main Street, Trustees Room
Falmouth MA 02540

Present: Trustees Lysbeth Abrams, Judith Fenwick, Lindsay Hopewood, Sylvia Szulkin.
Linda Collins, Library Director; Jennifer Woodward, Assistant Library Director
Absent: Margo Finnell, Kathie Mount
Guest: L. Miele

1. The meeting was called to order at 6:55 PM by Chair L. Abrams.
2. Public Comment: No one appeared for public comment.
Three requests for use of the Library lawn were considered.
 - a) The Falmouth Historical Society requests use of the lawn for the 160th birthday celebration of Katharine Lee Bates on Monday, August 12, 2019 from 5:00-6:00 PM. Following the KLB Poetry Festival in the Hermann Meeting Room, the group will gather on the lawn by the KLB statue to sing America the Beautiful and Happy Birthday. (Handout #1)
J. Fenwick moved Aug. 12, 2019 for celebration of Katherine Lee Bates birthday on the lawn.
S. Szulkin seconded.
Committee Vote: All in favor
 - b) College Light Opera Company requests use of the lawn for an Independence Day Celebratory Concert on Sunday, July 7, 2019 from 4:00-5:00 PM with CLOC's 32 member vocal company and 18 piece orchestra. (Handout #2)
J. Fenwick moved July 7, 2019 CLOC Independence Day Concert on the lawn.
L. Hopewood seconded.
Committee Vote: All in favor
 - c) The Falmouth Classic Car Club requests use of the lawn for the 12th Annual Falmouth Dream Cruise Classic Car Show on Sunday, Sept. 21, 2019 from 8:00 AM to 3:00 PM. There will be ~80 cars on display. Car owners pay to display and the event is open to the public for viewing. Proceeds to the Library and local veterans. (Handout #3)
J. Fenwick moved Sept. 21, 2019 for the Annual Falmouth Dream Cruise Classic Car Show on the lawn.
L. Hopewood seconded.
Committee Vote: All in favor
3. Reports from Library support groups
 - Friends of the Falmouth Public Library - L. Miele reporting.
Nathaniel Philbrick personally delivered many cartons of books from his research collection as donations for the upcoming Summer Library Book sale in July. The Friends annual meeting will take place on Saturday, April 27, 2019 starting at 10:00 AM at the Hermann Meeting Room.
 - Falmouth Public Library Support Fund - L. Abrams reported on the March 12, 2019 PM meeting.
There will be further discussion at the FPLSF's next meeting on organization goals.
4. Recording Secretary's report and approval of minutes
J. Fenwick presented draft minutes from the Dec. 11, 2018 and Jan. 8, 2019 meetings.
L. Abrams moved to accept the minutes of Dec. 11, 2018.
L. Hopewood seconded the motion.
Committee Vote: All in favor

L. Abrams moved to accept the minutes of Jan. 8, 2019.

L. Hopewood seconded the motion.

Committee Vote: All in favor

5. Treasurer's Report - L. Abrams on behalf of M. Finnell

- Wintermeyer Fund: Partial distribution received from Cape Cod Foundation in amount of \$768.40. (Handout #4).

- Trustees' budget report: Discussion on computer leasing "capital expenses"; trustees are paying monthly lease amount. L. Collins will check with Peter Cook for advice on continuing.

- Town Budget: Discussion on the FY2020 Town budget--FY2020 request was made in the amount of \$2,151,660; FY2020 amount approved by Executive and FinComm was \$2,097,211 with the difference of \$54,449 representing the Director's request is support of additional hours at the Main Library. (Handout #5)

J. Fenwick moved to approve the FY2020 budget in amount of \$2,097,211 as recommended by Executive and Finance Committee.

L. Hopewood seconded.

Committee Vote: All in favor

6 Library Director's Report - L. Collins

- Introduction was made of proposed art installations and projects suggested by local artist, Zan Rose, in email of 3/2/2019 (handout #6). The proposed public art display discussed by the Board is an outdoor mural of book titles that could be painted on one of the large green utility boxes on the Shore Street extension side of the library. The larger box has vertical lines going down two sides of the box which could be painted to resemble books lined up next to each other on a bookshelf. The Board liked the concept. Questions included materials and weather-proofing and protective measures for the mural; the right to overpaint with time; L. Collins to check with Asst. Town Manager re: potential historic district restrictions.

- Update provided on E. Falmouth branch upgrades: new circulation desk and additional seating (couch and 2 chairs) added.

- Update provided on Main Library with additional seating with tables and chairs being added in the reference room.

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7. Assistant Director's Report: J. Woodward

- Report on personnel: a position for Assistant to Circulation Supervisor (full-time union position) has been posted; interviews with internal and external candidates being held. The position for Library Aide may be filled shortly.

- Request was made for professional development support for J. Woodward, Asst. Director and K. DeWall, Technical Services, to attend the Connecticut Library Association Conference April 29-30.

J. Fenwick moved to approve the professional development request.

L. Hopewood seconded.

Committee Vote: All in favor

- The Joy of Learning support and structure is being changed with 4 sessions upcoming in the Spring. The Friends will support the cost of the Joy of Learning sessions and the staff will now coordinate.

8. Chair's Report: L. Abrams

- L. Abrams provided an outline of "Future Options Regarding North Falmouth Branch Library - 3/2019" including 1) leave the building as it is now; 2) renovate the current building; 3) build a new building; 4) move to different location; 5) close the branch down. Discussion was limited, but this should become an ongoing agenda item for future meetings.

- April 9 meeting needs to be rescheduled because of conflict with Town Meeting; Tuesday, April 16 was agreed upon.

- Update was provided on M. Finnell's excused absence.

- Update provided on dissolution of Falmouth Library Foundation; additional form needs to be signed at State level.

- Discussion about Dome of Woods Hole use of library lawn in August.

9. Committee Reports

- Building and Grounds - L. Hopewood, nothing to report

- Policy - J. Fenwick reported that the committee will wait until after the May election to reconstitute the committee.

- Resource - In M. Finnell's absence, nothing to report

10. Ongoing business

- Use of the library lawn for the annual Easter Egg Hunt for Saturday, April 20 was requested by the Chamber of Commerce which organizes this event.

L. Abrams moved to approve the request for the Easter Egg Hunt.

S. Szulkin seconded.

Committee Vote: All in favor

- L. Collins reminded the Board about the adherence to Open Meeting Law rules and regulations.

11. Adjourn:

L. Hopewood moved to adjourn.

J. Fenwick seconded the motion.

Committee Vote: All in favor

Meeting adjourned 8:30 PM

Respectfully submitted,

Judith Fenwick, Recording Secretary

The next meetings of the Board of Library Trustees will be:

6:45 PM, Tuesday, April 16, 2019, Main Branch - Falmouth Public Library, Trustees Room

6:45 PM, Tuesday, May 14, 2019, Main Branch - Falmouth Public Library, Trustees Room

Handout #1: Request for Use of Library Grounds from Falmouth Historical Society for Aug. 12, 2019.

Handout #2: Request for Use of Library Grounds from College Light Opera Company for July 7, 2019.

Handout #3: Request for Use of Library Grounds from Falmouth Classic Car Club for Sept. 21, 2019.

Handout #4: Correspondence from Cape Cod Foundation re: Charles A. Wintermeyer Charitable Lead Trust Fund award distribution, Feb. 27, 2019.

Handout #5: Falmouth Public Library FY2020 Budget Request for consideration at April Town Meeting.

Handout #6: Proposal for art installations and other projects at the FPL by artist Zan Rose.

Handout #7: "Future Options Regarding North Falmouth Branch Library, 3/2019" prepared by L. Abrams.