FINANCE COMMITTEE MEETING  
February 18, 2020 – 7:00 p.m. 
Old Water Department Room – Falmouth Town Hall  
59 Town Hall Square, Falmouth, MA 02540

APPROVED MINUTES

Present: Keith Schwegel, Susan P. Smith, Kathleen Beriau, Joseph “Dutch” Drolette, Ron Dyer, Cynthia Eaton, Peter Hargraves, Mary Harris, Deborah D. Maguire, Judith P. Magnani, Jim Marnell, James Newman 
Absent: Nick Lowell, Joseph Lemay, Wendy Vogel 
Public Present: Jennifer Mullen (Finance Director), Julian Suso (Town Manager), Sam Patterson (Board of Selectmen), Brad Cole (Falmouth Enterprise) and six members of the general public 
Handouts: None

1. WELCOME
   Keith Schwegel opened the meeting at 7:00pm

2. PUBLIC COMMENT
   None

3. CHAIRMAN’S REPORT
   None

4. APPROVE MINUTES
   Mary Harris moved to approve the minutes of 1/22/2020 
   Ron Dyer seconded
   All in favor

   Peter Hargraves requested the “s” be added to his last name in Item 4 of the 1/28/2020 minutes 
   Jim Newman moved to approve the minutes of 1/28/2020 as amended 
   Ron Dyer seconded
   All in favor

   Dutch Drolette moved to approve the minutes of 2/4/2020 
   Ron Dyer seconded
   All in favor

5. COMMUNITY SERVICES – HUMAN SERVICES
   Deb Maguire moved $516,799 for Human Services 
   Dutch Drolette seconded
   Deb presented the details of the budget, focusing on the following: 
   • Salary increases
   The Committee discussed the following: 
   • Beneficiaries of the program 
   • Grants Recipient Groups
   All in favor

6. EDUCATION DEPARTMENT – UPPER CAPE REGIONAL TECHNICAL SCHOOL
   Susan Smith moved $3,177,330 for the Upper Cape Regional Technical School
Dutch Drolette seconded
Sue presented the details of the budget, focusing on the following:
- Budget decrease for FY21
- Student statistics
- SPED staffing

The Committee discussed the following:
- Falmouth student attendance
- Number of students not accepted
- Field House feasibility study
- Falmouth percentage if requested
- Upper Cape Technical School Board participation
- Calculation of Town’s portion
- Impact of School Choice

All in favor

7. Warrant Article 9 – Capital Improvement Stabilization Fund
   Kathleen Beriau moved $1,032,079 for the Capital Improvement Stabilization Fund
   All in favor

8. Warrant Article 10 – Other Post Employment Benefits Trust Fund
   Kathleen Beriau moved $500,000 for the Other Post Employment Benefits Trust Fund
   Dutch Drolette seconded
   All in favor

9. Warrant Article 11 – Workers’ Compensation Trust Fund
   Kathleen Beriau moved $140,000 for the Workers’ Compensation Trust Fund
   Dutch Drolette seconded
   The Committee discussed the following:
   - Partially self-insured (prior years)
   - Fully insured (FY21)
   All in favor

10. Warrant Article 13 – Wage Settlements to Employees
    Kathleen Beriau moved $300,000 for Wage Settlements
    Dutch Drolette seconded
    The Committee discussed the following:
    - Unsettled Unions
    All in favor

11. Warrant Article 18 – Revolving Funds
    Kathleen Beriau moved the Revolving Funds Article
    Susan Smith seconded
    Note: Recreation’s allotment was not updated to the $40K voted at November 2019 Town Meeting
    All in favor

12. Warrant Article 38 – CPC – Little Pond Conservation Area
    Peter Hargraves presented the CPC process and the following statistics:
    - 3% of property taxes
    - Reserve balance
    - Total available
Allocations

Peter Hargraves moved to concur with the $121,000 for the removal of invasive species at the Little Pond Conservation Area
The Committee discussed the following:
  - Payment process
  - Project monitoring
  - Little Pond Conservation Area
All in favor

13. WARRANT ARTICLE 39 – CPC – NYE PARK RECREATION COURTS
Peter Hargraves moved to concur with $429,485 for court rehabilitation and construction at Nye Park
Dutch Drolette seconded
Peter explained the details of the project
All in favor

14. WARRANT ARTICLE 40 – CPC – FALMOUTH ROD & GUN CLUB
Peter Hargraves moved to concur with $151,498 for the Upper Child’s River restoration at the Falmouth Rod & Gun Club
Ron Dyer seconded
Peter explained the details of the project
All but one in favor, Susan Smith abstained

15. WARRANT ARTICLE 41 – CPC – BIKEWAY EXTENSION
Peter Hargraves moved to concur with $350,000 for a Shining Sea Bikeway Extension
Ron Dyer seconded
Peter explained the details of the project
The Committee discussed the following:
  - What the funds would be used for
All in favor

16. WARRANT ARTICLE 44 – CPC – BAY VIEW CEMETERY GRAVESTONES
Peter Hargraves moved to concur with $154,970 for assessment and preservation at Bay View Cemetery
Ron Dyer seconded
Peter explained the details of the project
The Committee discussed the following:
  - Cost of renovation at other Cemeteries
All in favor

17. WARRANT ARTICLE 45 – CPC – INVENTORY OF HISTORICAL RESOURCES
Peter Hargraves moved to concur with $30,000 for an Inventory of Historical Resources-Phase 4
Peter explained the details of the final stage of this project
All in favor

18. WARRANT ARTICLE 48 – CPC – ADMINISTRATIVE EXPENSES
Peter Hargraves moved to concur with $120,000 for Administrative Expenses
Peter explained the details of the request
All in favor
19. DISCUSS QUESTIONS FOR FIRE/RESCUE BUDGET AND ARTICLE 14: HIRE 8 NEW FIREFIGHTERS
The Committee discussed the following:

- Comparisons to other, similar, Towns
- Process and purpose for the February 25th meeting
- Committee’s responsibility for voting the Article Appropriation
- Questions that were compiled and distributed in a prior meeting
- Public Comment process/placement for the February 25th meeting

Todd Taylor, citizen was recognized for public comment – he asked what two issues the Committee deliberate on in the February 25th meeting
The Chair responded with the details and a brief commentary on the Finance Committee process
Todd Taylor then asked about whether the Safer Grant had come up in any discussions
The Chair responded that this question was included in the compilation for the February 25th meeting

The Committee continued to discuss the following:
- FCTV recorded broadcast of the February 25th meeting
- Distribution of the compiled questions to the Public

20. OTHER BUSINESS
   None

21. ADJOURN
   Dutch Drolette moved to adjourn at 8:28pm
   Ron Dyer seconded
   All in favor