

The Coastal Resiliency Action Committee
MEETING MINUTES - TUESDAY, FEBRUARY 13, 2018
Old Water Department, Falmouth Town Hall, 4:00 p.m.

Present: Charles McCaffrey, Chair
Melissa Freitag, Vice-Chair
Paul Dreyer
Andrew Ashton
Jennifer McKay, Conservation Commission Administrator

Absent: Jamie Mathews, Ed Schmitt

Also Present: Mark Gurnee, Conservation Commission

Mr. McCaffrey opened the meeting at 4:00 p.m.

Approve MVP stakeholder invitation list / discuss updates.

Mr. McCaffrey: We can review the list for the 24th of March program.

Ms. McKay sent the list compiled by the Committee to Elise (at the Woods Hole Group) who revised it. Elise said that it is important to limit this list to 48 people.

Mr. McCaffrey mentioned that this list doesn't have the B list or the Committee on this list. A discussion followed re limiting the list to 40 as it seems to go against what the State said about the importance of getting people out and thinking about this. The list is mostly officials.

The 48 people does not include the Committee, Elise, 5 to 7 of the providers and the necessary recording people. This is a manageable group. Would there be 8 groups of 8? It was suggested that 8 is too large a group. The Committee members looked over the list to see if anyone is missing. It was noted that the Chairs of each of the Town Committees, the Falmouth Village Association, Cape Cod Commission, the 2 Ferry groups, the Transportation Authority and the Precinct Captains are on the list. It is most likely that everyone on the list won't commit to coming to the meeting and that is the reason to have more people on the list. It was questioned why churches and real estate people are on the list? It was a suggestion from the provider. It was suggested that someone other than the Committee choose a real estate person and insurance company. Michael Kasparian (Chamber of Commerce) will be asked to do this.

A survey will be attached to the invitation and Stantec is preparing a summary of what we are hoping to do.

Brewer's Marine is in different States and should be invited. It was agreed to invite 2 marinas and if they can't come we'll invite others. Committee members suggested that the Young Professional's Group, the Falmouth Newcomer's Club, the Department of Public Works, the Steamship Authority, Heather Harper (Cape Cod Commission), Matt Weeks (Commercial Fisherman), Dylan Fernandes and David Viera (State Representatives), Steve McKenna from CZM and Wendi Buessler should be invited.

Woods Hole Group has sent us a draft invitation and Stantec is sending us a fact sheet that will be forwarded as an email.

A discussion followed on the date for sending the email invitation (Friday) and the place for the meeting (Sea Crest). They are donating the room. It is important that the Sea Crest management participate in the MVP program. The purpose of the program is to describe to knowledgeable people in Town to help us define a scope about the vulnerabilities and how to proceed. It was requested that the Committee get a copy of the backup material. Ms. McKay will get the material. It's important to have a follow up to the invitation as it's a long time before the meeting. That will happen. The food budget for the March 24th program was discussed. It was agreed to remove the two churches from the invitation list and add a high school student.

Discuss and vote Vulnerability Assessment Consultant process

\$80,000 was appropriated at Town Meeting and the Committee needs to choose a consultant for the Vulnerability Assessment. According to Julian Suso the Committee can vote for one today, ask a few groups to come in for an interview or draft an RFP and go through the normal procurement process. It was suggested that the Committee take the RFP off the table and choose one of the other two suggestions. It was requested that we go through the RFP process. Since the Committee needs the vulnerability assessment sooner rather than later and needs very specific assistance – a predictive analysis of flooding in the Town, Woods Hole Group could provide that. Mr. Dreyer gave out an article from the Wall Street Journal that was written about flooding in Boston and the study was done by Woods Hole Group. Another group did the same thing for the North Shore and could be considered. One of the issues that should be included in the vulnerability study is how to move from the bathtub sea level rise data that's available vs. how the land forms will respond. Some land forms can adapt to sea level rise. We need to know how our land forms respond and relocate and in what situations will they become open. If a few of the most vulnerable areas are identified, we will get some idea of how the land forms will respond. We need to know the things we can do that will help the ability of the shoreline to respond.

It was agreed that it would be useful to have several consultants and a few possibilities were mentioned, i.e. Applied Coastal, Kleinfelder and Meister.

Ms. McKay read the statement of purpose that was voted at Town Meeting. The Committee would like at least 4 groups. A letter will go out to 4 firms this week asking for proposals with the direct quote from Town meeting. Mr. Ashton added a sentence to the Town Meeting proposal. A sentence was added re how land forms will respond. Since we're funding this, we could get more funding in the future because once you are identified as an MVP Town you are open to get special funding.

Ms. McKay will find one more company to send a proposal to.

MINUTES

1/9/2018

Mr. Dreyer: Move to adopt the minutes as written.

Mr. Ashton: Second.

Mr. McCaffrey: Unanimous, so moved.

1/23/2018

Because of a lack of a quorum these minutes will be voted at the next meeting.

Ms. Freitag: Move to adjourn.

Mr. Ashton: Second.

Mr. McCaffrey: Unanimous, so moved.

Meeting adjourned at 5:31 p.m.

Respectfully submitted,

Susan Cronin, Recording Secretary