

Community Preservation Committee Meeting CORRECTED MINUTES

Thursday, January 11, 2018

Town Hall - Civil Defense Room – 6:00 p.m.

Members Present: Chair Russell Robbins; Vice Chair Sandy Cuny; Financial Officer Eileen Miskell; Clerk Holly Wilson; John Druley; Steve Patton

Also Present: Carole Sutherland

Samuel Patterson

Chair Russell Robbins opened the meeting at 6:00 PM in the Civil Defense Room

PUBLIC COMMENT: None

ANNUAL NEEDS ASSESSMENT – Format and Date

Carole explained that consideration for how to do this year's needs assessment has begun. A discussion included the following:

- The focus should be on the needs of the community rather than on individual projects. How can this be elicited?
- The various committees could be asked what their needs are; they could be asked what their perspective is on community needs.
- It would be good to hear from the youth about what needs exist.
- This assessment must be done every year.
- Is there a way to make this more exciting?
- Email blasts will be sent, displays will be placed in newspapers.

It was decided to hold the assessment on March 8. The regular meeting will be held at 6 and the Needs Assessment at 7.

CHAIRMAN'S REPORT

Russell Robbins explained that a vote was needed to clarify the position that Carole now holds. **Sandy Cuny moved to upgrade the existing part-time position of the community preservation administrative clerk. Eileen Miskell seconded. All in favor; motion passed.**

Russell Robbins explained that Holly Wilson asked to speak about the reimbursement issues surrounding the 3 FHA projects that contain balances in the CP Fund account. Holly Wilson reported that the FHA Board decided not to pursue the reimbursement issue. Samuel Patterson noted that the issue is out of the hands of local entities and any change in interpretation/regulation must happen at the state level. The CPC will draft a letter urging broader interpretation at the state level. Jennifer Petit said that the funds can stay in the housing account and be reallocated. This process would occur in July after the fiscal year.

ADMIN REPORT

Carole distributed a CP fund reconciliation report which demonstrated that there are no account discrepancies.

Carole had 2 updates:

The Barrows Road housing project applied for and received \$362,000 from CP funds. Because of the need for greater surety to acquire the parcel the CPC will likely be asked to approve a new agreement. The grant amount will remain the same but what is being funded will change.

The Falmouth Historical Society will enter the Conant House in a competition sponsored by the Massachusetts Historical Society.

REVIEW AND APPROVE MINUTES – December 7, 2017: Steve Patton moved to approve. Holly Wilson seconded. All in favor; motion passed.

ITEMS FOR FUTURE MEETING AGENDAS

Carla Feroni will attend the next meeting, the 2 grants to FHA, status update on projects

At 7:12 Sandy Cuny moved to adjourn. Steve Patton seconded.