

COMMUNITY PRESERVATION COMMITTEE MEETING MINUTES

January 9, 2020

Members Present: Chair Russell Robbins; Vice-Chair Sandy Cuny; Financial Officer Paul Glynn; Clerk Michael Stone; John Druley; Annie Dean; Peter Walsh; Robert Brown; Steve Patton

Also Present: Carole Sutherland; Sharon Gay; Selectmen Sam Patterson; Joe LeMay

Documents for Discussion and Review:

- Draft Town Meeting Warrant articles
- 2020-2021 Meeting schedule/ CP Fund Application schedule
- Potential Funding Allocations Spreadsheet – Revised for Jan. 9, 2020 meeting
- Letter of Support for Mass Cultural Council Cultural Facilities Grant
- CP Fund Administrative Expenses Reconciliation Report
- Draft Minutes Dec. 12, 2019

Chairman Russell Robbins opened the meeting 6:00 PM in the School Administration Building.

Public Comment: no comment

Approve Draft 2020 April Town Meeting Warrant Articles

Members reviewed the draft Warrant articles; the chair called the Articles in order:

Article 1 – Little Pond Conservation Area Invasive Species Removal: Motion to accept by Sandy Cuny, seconded by Steve Patton; Chair called the question - unanimous

Article 2 – Tennis/Pickleball Courts Rehabilitation at Nye Park: Motion to accept by Paul Glynn, seconded by Annie Dean; Chair called the question - unanimous

Article 3 –Upper Childs/Farley Bog Restoration-Construction: Motion to accept by Annie Dean, seconded by Sandy Cuny: Chair called the question - unanimous

Article 4 – Shining Sea Bikeway Phase 1 Permitting: Motion to accept by Sandy Cuny, seconded by Mike Stone; Chair called the question - unanimous

Article 5 – Guv Fuller Field Rehabilitation-2 Revised: Motion to accept by Bob Brown, seconded by Sandy Cuny: Chair called the question - unanimous

Article 6 – Shivericks Pond Recreational Path: Motion to accept by Paul Glynn, seconded by Bob Brown; Chair called the question - unanimous

Article 7 – Bay View Cemetery Restoration: Motion to accept by Annie Dean, seconded by Peter Walsh; Chair called the question - unanimous

Article 8 – Inventory of Historic Resources-Phase 4: Motion to accept by Steve Patton, seconded by Mike Stone; Chair called the question - unanimous

Article 9 – Edward Marks Building Historic Structures Report: Motion to accept by Annie Dean, seconded by Peter Walsh; Chair called the question - unanimous

Article 10 - FYB Baseball Fields Phase 1 Engineering: Motion to accept by Bob Brown, seconded by Mike Stone; Chair called the question - unanimous

Article 11 – CP Fund Administrative Budget: Motion to accept by Sandy Cuny, seconded by Peter Walsh; Chair called the question - unanimous

Article 12 – CP Fund appropriation to the FAHF: Motion to accept by John Druley, seconded by Mike Stone; Chair called the question - unanimous

The Chair commented that providing the language in advance and excellent preparation led to this unanimous support of the language of the warrants and he thanked Carole Sutherland and Sharon Gay for their efforts.

2020-2021 CPC Meeting Schedule/CP Fund Application Schedule

Review of the CPC meeting schedule also brought a discussion of the **Needs Assessment**.

Carole reported that the meeting will be in the Civil Defense room at Town hall at our regular meeting at 6:00 and the Needs Assessment Hearing beginning at 6:30. Mike asked about outreach and its importance. Carole Sutherland reported the meeting will be advertised with two notices and electronic communications to all town meeting members, town officials and departments, town boards and committees, and non-profit organizations and previous attendees.

Bob Brown asked about the meeting/application schedule timelines and whether the applications could be extended to a later date. The applications can be amended after filing if necessary.

Carole Sutherland reviewed the time schedule and the coordination with the Finance Department, Town Counsel and the Selectmen leading to the deadline for warrants. The schedule was determined to be reasonable. Motion to accept the meeting schedule was made by Sandy Cuny, seconded by Peter Walsh with unanimous approval.

Chairman's Report

Chair Russ Robbins is working with Town Manager Julian Suso to prepare and issue the consultant RFP (Request for Proposal).

Administrative Report

Carole Sutherland reported the following:

- That we have received a letter of support request from Friends of Nobska Light group in support of a MCC grant application. We reviewed the draft letter and motion by Paul Glynn, seconded by Peter Walsh and with unanimous support to provide the letter of support
- That the administrative expenses semiannual reconciliation process was complete, and that we are in very good shape.
- That we have received two executed preservation restriction for the Woods Hole Library and the Riverbend Silo from MHC. They are now complete; we're almost done with five of six pending preservation restrictions. Paul asked if it is worth it. Carole responded yes. Eric Dray and regionally known preservation consultant graces our process and uses it with other parties.
- Regarding the Little Pond project, Assistant Town Counsel Irie Mullin approved allowing the project to be categorized as Open Space rather than Recreation. Sharon explained the resulting impact on the spreadsheet of available funding of moving the allocation from the budgeted reserve to open space previously approved for this project.

Mike asked if we knew what the revenue numbers were from the state; he understood there was an additional \$20 million available for approval in the fund.

Financial Report

There were bills for Little Pond (\$1,537.75), Gateway to the Greenway (\$22,400), and Water Stewards (\$7,495) that were paid.

Minutes of December 12, 2019

Motion to accept the minutes of the December 12 meeting was made by Sandy Cuny and seconded by Peter and approved unanimously.

Motion to adjourn offered by Steve Patton and seconded by Peter was approved unanimously.

Respectfully drafted by Steve Patton