

## SCHOOL COMMITTEE: POLICY SUBCOMMITTEE MEETING

**Present:** School Committee  
Terri Medeiros, Melissa Keefe,  
Andrea Thorrold, and Meghan Fleck  
District Administration  
Lori Duerr, Sonia Tellier, and Anne Barnes

**Absent:** Jim Hardy, MASC

**Date:** Monday, January 13, 2020

### 1. Continue Comprehensive Policy Review

✓ Discuss JJIF: Policy to Address Suspected Sports Related Head Injury/Concussion

The members reviewed a version of a recently adopted revision from a neighboring district and identified elements of theirs that was easier to read. The same draft was reviewed by members of the district team leading the revision of our policy. Our Athletic Trainer made some edits. The policy includes Grades 7-12 due to MIAA rules. Members agreed to delete the attachments from the policy but use as cross-reference. Members also discussed the section regarding information-sharing/confidentiality. Members revised the last sentence, first paragraph, after the words “given to” to now read, “the school committee for approval.” Superintendent Duerr agreed to bring the Subcommittee’s remaining questions to the district team conducting the revision.

✓ IJNDC: School and District Web Pages

This policy was revised and subsequently approved by the School Committee in June 2018. As part of the review, we will make a few non-substantive updates for currency: One example includes changing “curriculum and instruction” to “teaching and learning.”

✓ ILD: Student Submission to Educational Surveys and Research

This will be the introduction of a new policy. Preparations for the first iteration to be included in the presentation of Section I were sourced from the MASC model language.

✓ IJNDB: Responsible Use Policy

This substantially revised policy represents the combination of two (2) former policies (IJNDB-A: Technology Acceptable Use Policy - Staff and IJNDB-B: Technology Acceptable Use Policy – Students). Discussion resulted in further revision, including the deletion of “Terms and Conditions.” In the *Security* section, members added language authorizing parent/guardian access student accounts. Reference our Digital Citizenship Program occurs in two (2) places.

### 2. Other 2: Upcoming Information

Anticipated Agenda for Meeting on Monday, January 27, 2020; 5 – 6:30 pm

- ✓ Continue Comprehensive Policy Review
- ✓ Discuss Feedback to Reads of the School Committee
- ✓ Other

Respectfully Submitted by,

**Sonia L. Tellier**  
*Assistant Superintendent*

**Anne Barnes**  
*Assistant Director of Special Education*