

FALMOUTH HOUSING AUTHORITY
COMMISSIONERS BOARD MEETING –AGENDA

September 17, 2019 at 1:00 p.m.
Tataket Apartments – Community Room
138 Teaticket Highway, Teaticket, MA 02536

OPEN SESSION

- A. Call to Order
- B. Executive Session, G.L. c30A, §21(a)(1) - To discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. The individual to be discussed in such executive session shall be notified in writing by the public body at least 48 hours prior to the proposed executive session; provided, however, that notification may be waived upon written agreement of the parties. A public body shall hold an open session if the individual involved requests that the session be open. If an executive session is held, such individual shall have the following rights:
 - i. to be present at such executive session during deliberations which involve that individual;
 - ii. to have counsel or a representative of his own choosing present and attending for the purpose of advising the individual and not for the purpose of active participation in the executive session;
 - iii. to speak on his own behalf; and
 - iv. to cause an independent record to be created of said executive session by audio-recording or transcription, at the individual's expense.

The rights of an individual set forth in this paragraph are in addition to the rights that he may have from any other source, including, but not limited to, rights under any laws or collective bargaining agreements and the exercise or non-exercise of the individual rights

- C. Approval of Minutes of the General Session of 08.22.19
- D. Announcements
- E. New Business: Public and Tenant Representative comments
- F. Report of the Maintenance Department
 - a. Federal Properties: Harborview, Tataket, Rose Morin
 - b. State Properties: Choate, Salt Sea, 705's Scattered Site Houses, 689-Bayberry
 - c. Other/Reports review
 - i. Vacancy Turnover
 - ii. Work Orders (July 1-31, 2019; August 1-31, 2019)
- G. Report of the Financial Manager
 - a. New vendor contract for shredding services
 - b. Payment of bills and approval of HAP payments - VOTE
 - c. Review of management fees due from FHC entities
 - d. Bank Signature Cards
 - e. Financial Statements – July 2019
 - f. Payroll Law Exemption - VOTE
- H. Report of the Assistant Director
 - a. FY2020 Utility Allowances – VOTE
 - b. FY2020 Payment Standard for HCV Programs - VOTE
- I. Report of the Executive Director
 - a. Federal Housing Lease Amendment – VOTE
 - b. Annual Slate of Officers (incl. CPC Representative) – VOTE
 - c. Report of Correspondence, Activities and Training Opportunities
- J. Future agenda items – due to FHA by October 9, 2019
- K. Next scheduled meeting: 1:00pm - Tuesday, October 15, 2019 at Harborview Apartments – Community Room, 115 Scranton Avenue, Falmouth, MA 02540

The Falmouth Housing Authority Board of Commissioners has the right by vote to take items out of order. If you require a reasonable accommodation to attend this meeting, please contact our office at (508) 548-1977