

# NOTICE OF REMOTE MEETING

## CHARTER REVIEW COMMITTEE

Monday, July 27, 2020 – 4:00 p.m.

Web Address for Meeting Login: Below at 2.a.i.

In accordance with the Governor's Order Suspending Certain Provisions of the Open Meeting Law, G. L. c. 30A, § 20, relating to the 2020 novel Coronavirus outbreak emergency, **the July 27, 2020 public meeting of the Charter Review Committee shall be physically closed to the public to avoid group congregation.**

Alternative public access to this meeting shall be provided in the following manner:

1. The meeting will be held via Zoom video conference. The public can view and hear the meeting in real time by joining the Zoom video conference.
2. Real-time public comment may be permitted at the discretion of the chair utilizing the Zoom virtual meeting software. This application will allow users to view the meeting and send a comment or question to the Chair via the Chat function. Submitted text comments may be read into the record at the appropriate points in the meeting as determined by the Chair.
  - a. Zoom Login instructions:
    - i. Instructions and the meeting link for this specific meeting can be found at the following web address:  
<http://www.falmouthmass.us/CRC>
    - ii. Please plan on 10-15 minutes of preparation time to log in though it may be less if you have previously used Zoom on the device you will use to access this meeting.
3. Additionally public comments may be sent in advance of the meeting to [charterreview@falmouthma.gov](mailto:charterreview@falmouthma.gov) at least 5 hours prior to the beginning of the meeting. Documents and audio or video files may also be submitted via email in advance of the meeting. Submitted email comments and documents will be made a part of the meeting record and may be read into the record, summarized or displayed during the meeting at the discretion of the chair.

AGENDA (OVER)

## AGENDA

A. Open Meeting (5 min)

- Chair's statement of remote operating procedures and Other

B. Hear Public Comment (2 min) (Discussion for clarification only.)

C. Discuss and Act on Minutes of July 13, 2020 (2 min)

D. Review New Committee Emails and Documents (2 min)

E. Discuss and Act on Charter Amendment Recommendations (50 min)

- Version 2 with 12 Potential Recommendations for Select Board
- Preparation for Meeting with Select Board on August 10
- Meeting with Recreation Committee on August 12

F. Discuss and Act on Non-Charter Issues for Final Report (30 min)

- Memo to Select Board on Personnel-related matters
- Delegation of Select Board agenda items to foster focus on policy and planning

G. Review Charter for Scrivener's Errors and Other Issues; Article IV (20 min)

H. Discuss and Act on Committee Procedures (5 min)

- Meeting schedule for August

I. New Business (2 min) (Discussion for clarification only.)

J. Adjourn

### NEXT MEETING:

- Monday, August 10, 2020; 4:00 PM
- Monday, August 10, 2020; with Select Board
- as decided in Item H. above