Remote Meeting Agenda Template for Non-Regulatory Committees

In accordance with the Governor’s Order Suspending Certain Provisions of the Open Meeting Law, G. L. c. 30A, § 20, relating to the 2020 novel Coronavirus outbreak emergency, the July 8, 2020 public meeting of the Recreation Committee for the Town of Falmouth shall be physically closed to the public to avoid group congregation.

Alternative public access to this meeting shall be provided in the following manner:

1. The meeting will be held via Zoom video conference. The public can view and hear the meeting in real time by joining the Zoom video conference.
2. Real-time public comment may be permitted at the discretion of the chair utilizing the Zoom virtual meeting software. This application will allow users to view the meeting and send a comment or question to the Chair via the Chat function. Submitted text comments may be read into the record at the appropriate points in the meeting as determined by the Chair.
   a. Zoom Login instructions:
      i. Instructions and the meeting link for this specific meeting can be found at the following web address: http://www.falmouthmass.us/1161/Recreation-Committee
      ii. Please plan on 10-15 minutes of preparation time to log in though it may be less if you have previously used Zoom on the device you will use to access this meeting.
3. Additionally, public comments may be sent in advance of the meeting to Joe Olenick at joe.olenick@falmouthma.gov (Recreation Director) at least 5 hours prior to the beginning of the meeting. Documents and audio or video files may also be submitted via email in advance of the meeting. Submitted email comments and documents will be made a part of the meeting.
record and may be read into the record, summarized, or displayed during the meeting at the discretion of the chair.

**Meeting Agenda**

7:00 PM  Open Meeting.

7:01 PM  
  a. Recreation Director Update and Discussion regarding Recreation Department programs and building access due to COVID 19 State of Emergency
  
  b. Recreation Director Update and Discussion regarding Field or Building Request Use from non-Town entities or recreation programs due to COVID 19 State of Emergency.

7:45 PM  Reorganization of the Recreation Committee leadership positions, Discussion and Vote.

7:50 PM  Update on Town Meeting Approved Recreation Community Preservation Applications, pending Recreation Applications and procedure for new Community Preservation Applications due to COVID 19 State of Emergency.

8:00 PM  Discussion regarding the June\July 2020 individual Committee Field visits, drafting annual report \ power point presentation to the Board of Select when rescheduled for our Report.

8:20 PM  Review issues and approve letter from Recreation Committee to Board of Select regarding security equipment for newly renovated fields and skate park at Upper Trotting Park Fields and George Gaspa Sports Complex.

8:25 PM  Items for future agenda.

8:30 PM  Recreation Department Budget, Interesting Correspondence and Building Use.

8:35 PM  Review and approve the minutes from March 11, 2020.

8:40 PM  Adjourn.