FALMOUTH HOUSING AUTHORITY - COMMISSIONERS BOARD MEETING AGENDA

The Falmouth Housing Authority will conduct a Special Session Commissioners Board Meeting on Thursday, May 28, 2020 at 4:00 p.m. via a virtual meeting pursuant to Massachusetts Governor Charles D. Baker’s Order Suspending Certain Provisions of the Open Meeting Law dated March 12, 2020. The public may join in the meeting by going to: https://us02web.zoom.us/j/89020826149; Meeting ID: 890 2082 6149 or dial 1-646-558-8656, Meeting ID: 890 2082 6149 and follow the instructions to join virtual meeting.

OPEN SESSION
A. Call to Order
B. Approval of Minutes
   a. 4/21/20 – General Session
   b. 4/24/20 – Special Session
C. New Business
   a. Public and Tenant Representative comments
D. Report of the Maintenance Department
   a. Certificate of Substantial Completion as of May 6, 2020 per the architects submission – Salt Sea Ln - VOTE
   b. Certificate of Final Completion in the amount of $11,974.93, Salt Sea Ln, pending DHCD’s final approval – VOTE
   c. Award Contract for the Admin Building Generator Project based on RFP - VOTE
E. Report of the Fiscal Officer
   a. Payment of bills and approval of HAP payments – VOTE
   b. Award Contract of Accountant Services based on RFP – VOTE
   c. Award Contract of Auditor Services based on RFP - VOTE
   d. Financial Statements for April 2020
   e. 2020 Inactive Balance AR Write Off – VOTE
   f. GASB 75 Actuarial Quotes - VOTE
   g. New accounts payable action– VOTE
      i. Receptionist (2) reimbursement for remote call services
F. Report of the Assistant Director
G. Report of the Executive Director
   b. Report of Correspondence, Activities and Training Opportunities
      i. DHCD Waivers for 667 units
      ii. Revised COVID 19 Plan per Governor Baker (5/18/20) – VOTE
      iii. Mainstream Vouchers – new award
      iv. Federal Designated Housing Plan update
      v. COVID 19 Construction Safety Standard and other DHCD COVID 19 updates
      vi. Review of essential tasks performed by FHA staff under COVID 19
      vii. Admin Mailbox and Reception Desk improvements
H. Future agenda items