

FALMOUTH HOUSING AUTHORITY  
COMMISSIONERS BOARD MEETING

*April 11, 2019*

*4:30 p.m.*

*Harborview Apartments – Community Room  
115 Scranton Avenue, Falmouth, MA 02540*

OPEN SESSION

- A. Call to Order
- B. Approval of Minutes
  - a. General Session – August 30, 2018
  - b. General Session – December 21, 2018
  - c. General Session – January 8, 2019
  - d. Executive Session – February 19, 2019
  - e. Executive Session – March 4, 2109
  - f. General Session – March 19, 2019
- C. New Business
  - a. Announcements
    - i. Resignation of State Appointee Ernest Mayberry
    - ii. Administration office safety training, Hyannis - Friday 4/12/19
  - b. Public and Tenant Representative Comments
- D. Report of the Maintenance Director
  - a. Federal Properties: Harborview, Tataket, Rose Morin
  - b. State Properties: Choate, Salt Sea, 705's Scattered Site Houses, 689-Bayberry
    - i. JJS Universal 705s Roof DHCD #096055– Change Order – VOTE
    - ii. JJS Universal 705s Roof DHCD #096055 – Substantial Completion – VOTE
    - iii. JJS Universal 705s Roof DHCD #096055– Final Payment – VOTE
    - iv. Award Contract for Town Hookups DHCD #096060 - VOTE
  - c. Reports review
    - i. Vacancy Turnover
    - ii. Work Orders (March 1-31, 2019)
- E. Report of the Financial Manager
  - a. Payment of bills and approval of HAP payments - VOTE
  - b. Financial statements month-end review for March 31, 2019
  - c. Review of management fees due from FHC entities
  - d. Approval of Vendor Payment – Shred It – VOTE
  - e. Approval of Vendor Payment – PHI Inspections - VOTE
- F. Report of the Assistant Director
  - a. Waiting list updates
  - b. Section 8 tracking report
- G. Report of the Executive Director
  - a. One Year & 5 Year Annual Plan – VOTE
  - b. Independent Audit FY 2018 – Roy & Associates – VOTE
  - c. Union Contract
  - d. Report of Correspondence, Activities and Training Opportunities
- H. Future agenda items – *due to FHA by May 14, 2019*
- I. Next scheduled meeting: 1:00 pm - Tuesday, May 21, 2019 at Tataket Community Room

*The Falmouth Housing Authority Board of Commissioners has the right by vote  
to take items out of order.*